

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (MOU) is made on 20th June, 2014 between:

- a) **The President of India** acting through the Department of Electronics and Information Technology, Ministry of Communications and Information Technology, Electronics Niketan, 6, CGO Complex, New Delhi-110003 (hereinafter referred to as **DeitY**, which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors in office and assigns) of the FIRST PART;

AND

- b) Society for Promotion of IT Industry in Punjab (SPITIP), Department of Information Technology, SCO 193-195, Sector 34-A, Chandigarh, Punjab (hereinafter referred to as **Implementing Agency**, which expression shall, unless excluded by or repugnant to the context, be deemed to include his successors in office and assigns) of the SECOND PART.

WHEREAS DeitY has sponsored a Scheme entitled '*Scheme for Financial Assistance to select six (06) States/UTs for Skill Development in Electronics System Design and Manufacturing (ESDM) Sector*' (hereinafter referred to as the Scheme) under the 'Manpower Development Programme (incl. Skill Development in IT)', to be implemented by the Implementing Agency over a period of 4 years.

AND WHEREAS, the aim and objectives of the Scheme are as follows:

Aim: The scheme aims to enhance the human resource availability in the Electronics System Design and Manufacturing (ESDM) sector, through the public and the private sector. The scheme, inter alia, aims to:

- (a) Attract the human resource undergoing studies in schools (IX standard onwards)/ITIs/ Polytechnics/UG Colleges (non-engineering) and the school drop outs/unemployed youth and provide them additional skills that are recognized by industry for employment in the ESDM sector.
- (b) Encourage new investments in training in the ESDM sector.
- (c) Facilitate the evolution of process/norms for (i) certification of various courses; (ii) providing opportunities for moving up the value chain; and (iii) recognition of institutions for conducting such courses, as per requirement of Industry in the ESDM sector.

Objective: To provide financial assistance for facilitating skill development for **15,000** persons in ESDM sector for improving the employability of the students/unemployed youth.

NOW THEREFORE in consideration of the premises and mutual covenants hereinafter contained, the parties hereto agree as follows:



1. DEFINITIONS

Unless otherwise stated, for the purpose of this MOU:

- (i) **Annexure:** Any annexure to this MOU as enumerated and cross-referred in these articles.
- (ii) **Articles:** Any Clause of this MOU or partial clause with separate marginal number as referred to anywhere in the workings of this MoU or its Annexures.
- (iii) **DeitY:** Department of Electronics and Information Technology, Government of India having its office at 6, CGO Complex, New Delhi - 110003.
- (iv) **ESSCI:** Electronics Sector Skills Council of India
- (v) **GIA:** Grants-in-Aid
- (vi) **Implementing Agency:** Society for Promotion of IT Industry in Punjab (SPITIP), Department of Information Technology, SCO 193-195, Sector 34-A, Chandigarh, Punjab
- (vii) **IPR:** Shall mean all rights, benefits, title or interest in or to any Intellectual Property (whether registered or not and including all applications for the same).
- (viii) **IR:** Internal Revenue
- (ix) **NIELIT:** National Institute of Electronics & Information Technology
- (x) **NSQF:** National Skill Qualification Framework
- (xi) **NVEQF:** National Vocational Educational Qualification Framework
- (xii) **Party/Parties** means DeitY or/and Implementing Agency.
- (xiii) **Scheme:** Will mean the scheme entitled '*Scheme for Financial Assistance to select six (06) States/UTs for Skill Development in Electronics System Design and Manufacturing (ESDM) Sector*'.
- (xiv) **TSSC:** Telecom Sector Skill Council

2. SCOPE OF MEMORANDUM OF UNDERSTANDING

The Articles 1 to 17 and Annexure I to III to this MOU form an integral part of the MOU between the parties. The terms herein referred in the MOU and Annexures shall be binding on the parties. The MOU together with the Annexures indicates the responsibilities and obligations of the parties to this MOU including terms and conditions, financial arrangement, intellectual property rights, monitoring mechanism etc. of the project.

3. APPROACH

Under the instant scheme the Implementing Agency would need to tie-up with various Industry and National Skill Development Corporation (NSDC) promoted Sector Skill Councils, NIELIT, Skill Providers both in Government and private sectors, etc. to participate in this collaboration.

4. RESPONSIBILITIES OF DeitY AND IMPLEMENTING AGENCY

4.1 Responsibilities of DeitY

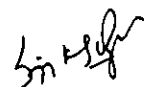
- (i) To set up an Expert Committee to recommend a basket of courses which could be covered under the proposed scheme. The Committee will look into various aspects like syllabus, content, course fee, course duration, training process, etc. for any such course to become eligible for funding under the scheme. The Expert Committee will also recommend new Courses from time to time

depending on the new emerging requirements including such courses that may not be available and/or popular and/or viable but essential for a particular need.

- (ii) To set up a Project Review and Steering Group (PRSG) under the Chairmanship of Joint Secretary, DeitY, to regularly monitor and steer the implementation of the scheme
- (iii) To provide necessary funds to the Implementing Agency on the recommendation of the PRSG, and/or assessment by DeitY and as approved by DeitY.
- (iv) To assist in expediting issues related to the progress of this scheme, co-ordination with the relevant Govt. departments/ organisations/ institutions/Sector Skill Councils/NIELIT and other agencies concerned.
- (v) To take up any other issues and aspects related to the Scheme.

4.2 Responsibilities of Implementing Agency

- (i) To sign an MoU with DeitY and be the single point of contact on behalf of the State Government/UT w.r.t. implementation of the Scheme.
- (ii) To liaise with the training/skilling partners (both government as well as private including ITIs, Polytechnics, other similar state level institutions, etc.) duly identified/recognized/accredited by NIELIT/ESSCI/TSSC.
- (iii) To facilitate sharing of resources wherever possible – workshop, labs need not be set in each training institute.
- (iv) To ensure that the assistance under the scheme to enhance the skilled human resource availability in the ESDM sector and is not used to fund existing capacities.
- (v) To publicise the scheme to attract target group towards the scheme.
- (vi) To liaise, interact and coordinate with Govt. training/educational institutions/schools for working out a collaboration with the identified training/skilling agencies/institutions so as to ensure that their students join these training programs.
- (vii) To liaise, interact and coordinate with respective employment exchanges and to work out a mechanism for enrolment of unemployed youth in these training programmes.
- (viii) To liaise, interact and coordinate with the proposed Greenfield Electronic Manufacturing Clusters being set up by DeitY as well as with the industry in the existing Brownfield Electronic Manufacturing Clusters notified by DeitY in their own and neighboring States/UTs to ensure dovetailing of this scheme with EMCs.
- (ix) To create a placement mechanism for liaisoning, interacting and coordinating with the prospective employers for ensuring placement of the trained/skilled candidates.
- (x) To create suitable monitoring mechanism, including Aadhar based identification, wherever possible, to avoid double counting and proper monitoring.
- (xi) To provide periodic information to DeitY as per format to be provided for monitoring the implementation of the scheme.
- (xii) To ensure that the deliverables as outlined therein will be completed within the allotted timeframe and budget. Any deviation should be duly recommended by PRSG for approval of DeitY.



4.3 **Outline of Courses to be offered:**

To be aligned in line with NVEQF/ NSQF and recognized by NIELIT/ESSCI/TSSC. Details as per **Appendix-B**.

4.4 **Level-wise/ year-wise targets:**

The details of Level-wise/year-wise targets are at **Annexure-I**.

4.5 The Implementing Agency shall ensure that all the activities of the project are completed as per strict timelines. In case there is any cost escalation due to any reason, the same shall be borne by the Implementing Agency/ State Government of Punjab.

5. **FINANCIAL ARRANGEMENTS:**

Rs. 16.60 crore with a grant-in-aid support of Rs. 14.30 crore and balance amount of Rs. 2.30 crore as fee to be charged from students (**Annexure-II**). The Grants-in-Aid will be regulated in accordance with the provisions contained in Chapter 9 of the General Financial Rules, 2005, as amended from time to time, read with the Government of India's decisions incorporated there-under, and any other guidelines which may be issued in this regard. The Implementing Agency would also be required to accept and sign the standard Terms & Conditions of Grants-in-Aid of DeitY (**Annexure-III**). All financial transactions will be subject to the requirements of the *Fiscal responsibility & Budget Management Act*.

5.1 **Parameters of Financial Assistance:**

Implementing Agency would be eligible for:

- (i) Assistance of 75% of course fee for successful students. 25% of the course fee to be paid by student.
- (ii) Assistance of 100% of course fee for successful students belonging to SC/ST, Economically weaker sections (criteria based) [40% seats are to be reserved for the students belonging to these categories]
- (iii) Assistance to be provided only after a candidate clears a certification exam by NIELIT or Electronics Sector Skill Council of India or Telecom Sector Skills Council or a certifying body recognized by these SSCs.
- (iv) Assistance for Overhead and Placement @ 10% of Skilling Assistance.

5.2 **Broad guidelines for release of GIA:**

- (i) Skilling cost for 25% of training targets for the 1st year to be released as an advance to the State Implementing Agency.
- (ii) All subsequent releases to be based on the recommendations of the Project Review & Steering Group (PRSG) to be constituted by DeitY. The fund release would be based on target achieved in terms of actual candidates certified under the Scheme and placement of candidates etc.

Signature

6 APPOINTMENT OF CHIEF INVESTIGATOR & CO-CHIEF INVESTIGATOR

To ensure the successful implementation of the project, the Implementing Agency will appoint a Chief Investigator and a Co-Chief Investigator for the Project. The Chief Investigator will have the overall responsibility of the implementation of the Project. During the period the Chief Investigator is not available, the Co-Chief Investigator will perform the duties of the Chief Investigator. **The Chief and Co-Chief Investigator of the project will not be changed as far as possible during the course of the Project.**

7 DURATION OF THE PROEJCT

The project duration is four years from the date of issue of Administrative Approval. Any need for its extension, if essential, will be reviewed by the PRSG for its further consideration and approval by DeitY. However, it would be the endeavor of both parties to this MOU to complete the Project within the stipulated period. DeitY will not bear any expenditure towards recurring, upgradation or maintenance expenses after the completion of the Project.

8 COMPLETION OF PROJECT

The Project shall be deemed to have been successfully completed when Implementing Agency achieves the desired objectives of the project as brought out in this MOU. The Implementing Agency will submit a Project Completion Report within one month of the completion of the project.

9 INTELLECTUAL PROPERTY RIGHTS (IPR's)

9.1 Implementing Agency shall make all efforts to protect Intellectual Property generated out of the Project. They will first examine IPR protection issues in consultation with IPR Cell, DeitY to file patents, register copyrights, designs, trademarks etc., before making it public by publishing in the technical journals and books, presenting findings in conferences etc.

9.2 Intellectual Property and the rights associated with it shall be assigned jointly to DeitY and Implementing Agency. In cases where funding has been done jointly with other organisations, the IP Rights would be appropriately shared.

10 CONFIDENTIALITY

Implementing Agency undertakes on its behalf and on behalf of its sub-contractors/employees to maintain strict confidentiality of the project including, but without limitation to, the R&D work and know-how generated and prevent, disclosure thereof, for any purpose, other than in accordance with this MOU. DeitY, in turn, will also ensure confidentiality as required for the project. The provisions of this clause will outlive this MOU.

11 UTILIZATION OF TECHNOLOGY GENERATED UNDER THE PROJECT

The Implementing Agency will have the right to distribute Learning Material developed or other IPR's generated through the Project for use by others. However,

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this arrangement is subject to the terms and conditions of grant-in-aid prescribed by DeitY. The Implementing Agency will also inform DeitY about such an arrangement.

12 FORCE MAJEURE

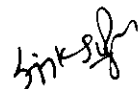
Neither party shall be held responsible for non-fulfillment of their respective obligations under this MOU due to the exigency of one or more of the force majeure events such as, but not limited to, Acts of God, war, flood, earthquakes, strike, lockouts, epidemics, riots, civil commotion etc., provided on the occurrence and in cessation of any such event, the party affected thereby shall give a notice in writing to the other party immediately after but not later than one month of such occurrence and cessation. The period between the occurrence and cessation of such event will be excluded while calculating the period during which the party has to perform his obligations under this MOU. If the force majeure conditions continue beyond six months, the parties shall then mutually decide about the future course of action.

13 TERMINATION OF THE PROJECT

- (i) DeitY will have the right to terminate the MOU based on recommendation of the PRSG at any stage, if it is satisfied that:
 - (a) the money released has not been properly utilized, or
 - (b) appropriate progress on the project is not being made, or
 - (c) the project is not being carried out as per the terms and conditions and/or as per the nature and scope of work as defined in the approved project proposal.
- (ii) If Implementing Agency faces difficulties in implementing the project for any techno economic and reasons other than the above, based on the recommendations of the PRSG and as directed by DeitY, Implementing Agency shall pay back all unspent DeitY grants released and Hardware & Software supplied for the project and interest accrued thereon and/or any amounts recoverable by way of disposal of assets procured out of DeitY funds.
- (iii) If Implementing Agency abandons the project on their own without approval of DeitY, then DeitY will have the right to recover from Implementing Agency the money disbursed and Hardware/Software procured for the project alongwith 12% simple interest.

14 SAVING PROVISIONS

The Implementing Agency agrees to disclose and provide DeitY or its authorized representative or agency, such disclosure, the know-how, the related process and the intellectual property rights to use and practice the same for the purpose of experimentation and/or further research or development thereof, with the right to manufacture, sell and vend the "Products" in such a manner as Government of India may, in its judgment decide, for "Government purposes", or otherwise in public interest. DeitY may compensate Implementing Agency for such commercial exploitation of the know-how, process and related IPR. Decision of Secretary, DeitY in regard to such compensation shall be final.



15 VALIDITY


- 15.1 The duration of this MOU will be for a period of four years from the date of Administrative Approval or till completion of the project, whichever is later.
- 15.2 Any matter not covered specifically in the MOU may be settled by mutual agreement. On points of disagreement, the matter may be referred to Secretary, DeitY for a decision, which shall be final and binding on both the parties.

16 MODIFICATIONS TO THE MEMORANDUM OF UNDERSTANDING

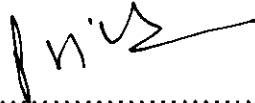
The MOU can be modified through mutual written consent of both the parties to this MOU.

17 SEAL OF PARTIES

In witness whereof the parties hereto have signed this MEMORANDUM OF UNDESTANDING on the day, month and year mentioned herein before.

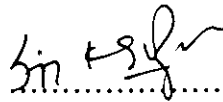


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 [For and on behalf of the President of India]
 Department of Electronics and Information
 Technology
 Ministry of Communications and Information
 Technology
 Government of India
 Electronics Niketan
 6, CGO Complex
 New Delhi - 110003.



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 [For and on behalf Implementing Agency]
 Society for Promotion of IT Industry in
 Punjab (SPITIP), Department of Information
 Technology, SCO 193-195, Sector 34-A,
 Chandigarh, Punjab
 Sr. System Manager, (PRABHJEET SINGH)
 Department of Information
 Technology, Govt. of Punjab

IN THE PRESENCE OF WITNESSES

Signature: 

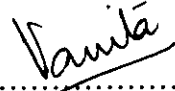
Name: SANJAY KUMAR VYAS

Occupation: Scientist -D', Deptt. of

Address: Electronics (I.T.)

6 (CGO Complex, Lodi Road,

N. Delhi-110003

Signature: 

Name: VANITA YADAV

Occupation: Joint Director (E).

Address: NIEUT, Electronics Niketan

CGO Complex, N D-03.

Outline of Courses to be offered and Level-wise/ year-wise targets per State/UT

Levels		Equivalence	Entry at	Course duration	Course fee per candidate (Max.)	Reg.-cum-certification cost per candidate*	
Lower	L1, L2	Un-skilled	IX-X std.	8 th pass	3 months (~200-250 hrs)	Rs.5,000/-	Rs.500/-
	L3	Semi-skilled	ITI	10th pass	6 month (~350 hrs.)	Rs.10,000/-	Rs.1000/-
Middle	L4	Supervisor	Diploma	10th + ITI, 12th pass, Other graduates (non-Science)	6 month (~350 hrs.)	Rs. 12,000/-	Rs.1500/-
Higher	L5	Master technician/Trainer	Post-Diploma	Diploma, BSc.	6 month (~400 hrs.)	Rs.15,000/-	Rs.2000/-

* The Registration-cum-certification cost (including Examination fee for theory, Practical and Project Evaluation) per candidate is payable directly by DeitY to the Certifying Agency as an all inclusive one time assistance only

Sl. No.	Levels	Year-1	Year-2	Year-3	Year-4	Total
1	L1, L2 level	750	950	950	1,100	3,750
2	L3 level	750	950	950	1,100	3,750
3	L4 level	1,050	1,300	1,300	1,600	5,250
4	L5 level	450	550	550	700	2,250
	Sub-Total	3,000	3,750	3,750	4,500	15,000
a	Reserved Seats (@40%) - SC/ST/EWS*	1,200	1,500	1,500	1,800	6,000
b	General Seats(60%)	1,800	2,250	2,250	2,700	9,000

* SC - 15%, ST - 7.5%; EWS - 17.5%

Note1: Criteria for Economically Weaker Sections (EWS): An amount of Rs.2.00 lakh per annum as the Parental Income from all sources be adopted as a ceiling for selecting the candidates from economically weaker sections along with adoption of 'merit-cum means'.

Note2: An Expert Committee to be set up by Government of India will recommend a basket of courses which could be covered under the proposed scheme. The Committee will look into various aspects like syllabus, content, course fee, course duration, training process, etc. for any such course to become eligible for funding under the scheme. The Expert Committee will also recommend new Courses from time to time depending on the new emerging requirements including such courses that may not be available and/or popular and/or viable but essential for a particular need. The implementing agency is free to recommend courses which it wishes to provide training support to the Expert Committee.

The Implementing Agency can choose any of the courses from the basket of courses approved by the Expert Committee.

Note3: The total target (including level-wise) and the financial assistance under the Scheme would be restricted to as indicated above. Any amount over and above the course fee would have to be borne by the respective State/UT Govt. from their own resources.

ANNEXURE-II

Financial Details

A Costing per State/UT

Sl. No.	Particulars	Year-1	Year-2	Year-3	Year-4	Total
A1	Total Course Fees (A2+A3+A4+A5)	3,06,00,000	3,81,00,000	3,81,00,000	4,62,00,000	15,30,00,000
A2	- L1, L2 level (@ Rs. 5,000/-)	37,50,000	47,50,000	47,50,000	55,00,000	1,87,50,000
A3	- L3 level (@ Rs. 10,000/-)	75,00,000	95,00,000	95,00,000	1,10,00,000	3,75,00,000
A4	- L4 level (@ Rs. 12,000/-)	1,26,00,000	1,56,00,000	1,56,00,000	1,92,00,000	6,30,00,000
A5	- L5 level (@ Rs. 15,000/-)	67,50,000	82,50,000	82,50,000	1,05,00,000	3,37,50,000
A6	Overheads + Placement (@ 10% of B4 below)	26,01,000	32,38,500	32,38,500	39,27,000	1,30,05,000
A7	Outlay per State Imp. Agency (A1+A6)	3,32,01,000	4,13,38,500	4,13,38,500	5,01,27,000	16,60,05,000

B Break-up of Skilling Assistance per State/UT

Sl. No.	Particulars	Year-1	Year-2	Year-3	Year-4	Total
B1	Total Course Fees (A1)	3,06,00,000	3,81,00,000	3,81,00,000	4,62,00,000	15,30,00,000
B2	Reserved (SC/ST/EWS @40%)	1,22,40,000	1,52,40,000	1,52,40,000	1,84,80,000	6,12,00,000
B3	General (60%)	1,83,60,000	2,28,60,000	2,28,60,000	2,77,20,000	9,18,00,000
B4	Skilling Assistance (B2 + 75% of B3)	2,60,10,000	3,23,85,000	3,23,85,000	3,92,70,000	13,00,50,000
B5	Student Contribution(25% of B3)	45,90,000	57,15,000	57,15,000	69,30,000	2,29,50,000


Total outlay per State/UT would be Rs. 16,60,05,000/- with a grant-in-aid support of Rs. 14,30,55,000/-

TERMS AND CONDITIONS GOVERNING GRANT-IN-AID

- i) The grant is for the specific project as approved by the Department of Electronics and Information Technology (DeitY) and shall be subject to the following conditions:
 - a) The grant amount shall be spent for the project within the specified time
 - b) Any portion of the grant, which is not ultimately required for expenditure for the approved purposes, shall be duly surrendered to DeitY.
- ii) The grantee institution shall maintain an audited record in the form a register in the prescribed proforma for permanent, semi-permanent assets acquired solely or mainly out of DeitY grant;
- iii) The assets referred to in (ii) above will be property of DeitY and should not, without prior sanction of DeitY, be disposed off or encumbered or utilised for the purposes other than those for which the grant has been sanctioned. An undertaking shall be given by the grantee institution that they agree to be governed by these conditions;
- iv) At the conclusion of the project, DeitY will be free to sell or otherwise dispose of the assets which are the property of DeitY and grantee institution shall render to DeitY the necessary facilities for facilitating the sale of these assets;
- v) The grantee institution shall send to DeitY at the end of each financial year as well as at the time of seeking further installments of the grant a list of assets referred to in (ii) above;
- vi) Should at any time grantee institution cease to exist, such assets etc., shall revert to DeitY;
- vii) The grantee institution shall render progress-cum-achievement reports at interval of not exceeding six months on the progress made on all aspects of the project including expenditure incurred on various approved items during the period.
- viii) The grantee institution shall render an audited statement of accounts to DeitY.
- ix) The audited statement of accounts relating to grants given during financial year together with the comments of the auditor regarding the observance of the conditions governing the grant should be forwarded to DeitY within six months following the end of the relevant financial year;
- x) The utilization of grant for the intended purposes will be looked into by the Auditor of grantee institution according to the directives issued by the Government of India at the instance of the Comptroller and Auditor General and the specific mention about it will be made in the audit report;
- xi) DeitY or its nominee/s will have the right of access to the books and accounts of the grantee institution for which a reasonable prior notice would be given;

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- xii) The grantee institution should maintain separate audited account for the project. If it is found expedient to keep a part or whole of the grant in a bank account earning interest, the interest, thus earned should be reported to this Department. The interest so earned will be treated as a credit to the grantee to be adjusted towards future installments of the grant;
- xiii) Sale proceeds of components, prototype, pilot project etc., fabricated as a result of the development of the project arising directly from funds granted by DeitY shall be remitted back to this department.
- xiv) For the know-how generated by the project, guidelines for TOT/know-how transfer as given in Chapter VI of the "*Guidelines for Funding R&D Projects by DeitY*" will be applicable.
- xv) DeitY will have the right to call for drawings, specifications and other data necessary to enable the transfer of know-how to other parties and the grantee shall supply all the needed data at the request of DeitY.
- xvi) Application by grantee institution for any other financial assistance or receipt of grant/loan from any other Agency/Ministry/Department for this project should have the prior approval of DeitY.
- xvii) The grantee institution is not allowed to entrust the implementation of this project for which grant-in-aid is received to another institution and to divert the grant-in-aid received from DeitY as assistance to the later institution.
- xviii) DeitY shall appoint a Project Review and Steering Group (PRSG) comprising of representatives from DeitY and other experts. PRSG will periodically monitor the project in all respects including technical and financial.
- xix) Grantee institution will examine IPR protection issues in consultation with IPR Cell, DeitY to file patents, register the copyrights etc. before making it public by publishing in the technical journals and books, presenting findings in Conferences etc.
- xx) Institutions shall be encouraged to seek protection of Intellectual Property Rights (IPR) to the results of research through R&D Projects. While the patent may be taken in the name(s) of inventor(s), the institution shall ensure that the patent is assigned to it. The institution shall get its name entered in the Register of Patents as the proprietor of the patent. The Institution shall take necessary steps for commercial exploitation of the patent on exclusive/non-exclusive basis. The institution is permitted to retain the benefits and earnings arising out of the IPR. DeitY has a cell to guide and promote patent related matters (IPR cell).
- xxi) In case of any dispute on any matter, related to the project during the course of its implementation, the decision of Secretary, DeitY, shall be final and binding on the institute.
- xxii) In case the grantee institution is in receipt of more than fifty per cent of their recurring expenditure in the form of grants-in-aid, then the grantee institution should ordinarily formulate terms and conditions of service of their employees which are, by and large, not higher than those applicable to similar categories of employees in Central Government and where it is not in accordance with the



above, the relaxation of Ministry of Finance have been obtained as required under GFR 209(6)(iv)(a).

- xxiii) The grantee institution agrees to make reservations for Scheduled Castes and Scheduled Tribes or OBC in the posts or services under its control on the lines indicated by Government of India.
- xxiv) The accounts of the Grantee institution shall be audited by C&AG or by any person authorized by him on his behalf in accordance with the provisions laid down in Section 14 of the C&AG (DPC) Act, 1971 as amended from time to time.
- xxv) The accounts of the grantee institution shall be open for inspection by the sanctioning authority and audit, both by the Comptroller & Auditor General of India under the provision of C&AG (DPC) Act, 1971 and internal audit party by the Principal Accounts Office of the Ministry or Department whenever it is called upon to do so.
- xxvi) The grantee institution shall furnish certificate along with its request for release of Grants-in-Aid certifying that the fund released to them for which Utilization Certificate has not been issued, has been utilized exclusively in pursuance of object envisaged in their Rules/Memorandum and that the grant has been spent with the extent instruction/rules and with the approval of competent authority in each case.
- xxvii) The grantee institution shall furnish a performance-cum-achievement report to the Sanctioning Authority before the release of the next installment of Grants-in-Aid.
- xxviii) The grantee institution will spend Grants-in-Aid exclusively in pursuance of the objectives envisaged in their rules/memorandum and for the purpose it is being sanctioned.
- xxix) Grants-in-Aid to the grantee institution is subject to the Economy Instructions issued from time to time by the M/o Finance or by the Competent Authority.
- xxx) Grants-in-Aid shall be utilized before the end of the financial year and unspent balance, if any will be refunded by the grantee institution to the Govt. of India.
- xxxi) Central Autonomous Organisations will maintain and present their annual accounts in the standard format, as required under GFR 209(6)(xiii).

A certificate of acceptance of terms and conditions as mentioned above may be given by the Chief Investigator/ Head of the Institute.

