



**RESULT FRAMEWORK DOCUMENT
(R F D)**

OF

**DEPARTMENT OF
INFORMATION TECHNOLOGY, PUNJAB**

**FOR THE YEAR
2015-16**
(01.04.2015 to 31.03.2016)

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A Brief Background About The Department of Information Technology, Punjab (DoIT, Punjab)

Vide order No.1/1/2012-GC(5)/3742 dated 16th March, 2012 issued by the Department of General Administration (General Coordination Branch), Government of Punjab, the Governor of Punjab has amended the Government of Punjab, Allocation of Business Rules 2007 called the Government of Punjab, Allocation of Business (1st Amendment) Rules, 2012. Vide rule 2 (d) of this amendment rules, the “19 DEPARTMENT OF INFORMATION TECHNOLOGY” have been allocated the following businesses:-

1. Promotion of IT Industry in Punjab.
2. Policy for setting up of IT Parks and Knowledge Parks.
3. Policy for encouragement of IT enabled service industry.

Organization Structure of DoIT, Punjab

Hon'ble Minister Information Technology is the overall Minister-In-Charge of the Department of Information Technology Punjab. The Department is under the administrative control of the Principal Secretary Department of Information Technology Punjab (currently vacant). Currently, Director-cum-Secretary, Department of Information Technology is the Administrative Head of the Department who administers, monitors, reviews and executes all activities of Department.

Vide office order No. 1/21/2013-1TA/DIT/1440-45 dated 19.09.2014, following 27 posts of the Department of Information Technology, Punjab were converted into permanent ones:-

SN	Name of the post	Pay scale + Grade pay	No. of Posts	Remarks	Filled / Vacant
1.	Director, IT	As per pay scale of the incumbent – IAS cadre	1	---	1 / 0
2.	Senior System Manager-cum-Senior Consultant	Rs. 37400-67000 + GP - 8600	2	Re-designated as Joint Director	2 / 0
3.	Deputy Director	Rs. 15600-39100 + GP - 6600	1	---	0 / 1
4.	Assistant Manager-cum-Assistant Consultant	Rs. 10300-34800 + GP - 5000	3	Re-designated as Asstt. Director	3 / 0
5.	Assistant Controller (F&A)	Rs. 15600-39100 + GP - 5400	1	---	1 / 0
6.	GIS Expert	Rs. 10300-34800 + GP - 4400	1	Re-designated	0 / 1

SN	Name of the post	Pay scale + Grade pay	No. of Posts	Remarks	Filled / Vacant
				as Legal Assistant	
7.	System Administrator	Rs. 10300-34800 + GP - 4400	1	---	0 / 1
8.	Personal Assistant	Rs. 10300-34800 + GP - 4800	1	---	0 / 1
9.	Superintendent	Rs. 15600-39100 + GP - 5400	1	---	0 / 1
10.	Technical Assistant	Rs. 10300-34800 + GP - 4400	3	---	3 / 0
11.	Senior Scale Stenographer	Rs. 10300-34800 + GP - 4400	1	---	1 / 0
12.	Clerk-cum-Data Entry Operator	Rs. 10300-34800 + GP - 3200	3	---	3 / 0 (-1 on deputation)
13.	Receptionist-cum-EPABX	Rs. 5900-20200 + GP - 2400	1	---	1 / 0
14.	Driver	Rs. 5900-20200 + GP - 2400	2	---	1 / 1
15.	Computer Helper-cum-cleaner-messenger-cum-peon	Rs. 4900-10680 + GP - 1650	4	---	4 / 0
16.	Sweeper	Rs. 4900-10680 + GP - 1650	1	---	1 / 0 (filled on outsource)
	Total		27		21 / 6

Section 1

Vision, Mission, Objectives and Functions

Vision:

To position the State of Punjab as one of the most preferred and competitive investment destinations in the field of Information Technology (IT) and Information Technology enabled service (ITeS) industry.

Mission:

To create simple, investor friendly, efficient, conducive and an enabling ecosystem for investment in field of Information Technology (IT), Knowledge and ITeS industry in the State of Punjab by focusing on policy advocacy, reforms, facilitating infrastructure, human capital development, proactive engagement with investors and customer care.

Objectives:

1. To prepare appropriate strategic and effective plan/ framework for Promotion of IT Industry in Punjab and better tactical and operational decision-making for its efficient monitoring and management.
2. To prepare Policy for setting up of IT Parks and Knowledge Parks.
3. To bring about effective levels of collaboration amongst various stakeholders such as Department of Industry, Department of Employment Generation & Training, Department of Technical Education & Training, citizens and businesses etc with an aim of encouragement of IT enabled service industry.

Functions:**1. Brief background:-**

The Department of Information Systems and Administrative Reforms (DISAR) was created on the 13th Oct. 1998 by merging the then Department of Administrative Reforms Punjab, the Evaluation Wing of the Department of General Administration Punjab and Computer Wing of the Department of Planning Punjab. The Department of Information Systems and Administrative Reforms was renamed as the Department of Information Technology Punjab.

Earlier, the basic aim of the Department of Information Technology Punjab was to formulate and implement an action plan for induction of Information Technology / e-Governance in the entire State at all levels in coordination with the concerned Departments.

Later vide rule 2 (d) of the Government of Punjab, Allocation of Business (1st Amendment) Rules, 2012 issued vide order No.1/1/2012-GC(5)/3742 dated 16th March, 2012 of the Department of General Administration (General Coordination Branch), Government of Punjab, the Department of Information Technology Punjab have been allocated the following businesses:-

1. Promotion of Information Technology (IT) Industry in Punjab.
2. Policy for setting up of Information Technology (IT) Parks and Knowledge Parks.
3. Policy for encouragement of Information Technology enabled service (ITES) industry.

Whereas vide these rules, the work related to Administrative Reforms, e-Governance, Administration of the Right to Information Act, etc have been allocated to the Department of Governance Reforms Punjab.

The amended rules entrusts the Department of Information Technology Punjab to promote Information Technology (IT) and Information Technology Enabled Services (ITES) industry in the State.

2. Main activities/functions of the department:-

Since altogether new businesses have been allocated to the Department of Information Technology Punjab, so the Department apart from performing assignments assigned to it from time-to-time is also exploring and studying various activities/ functions that it need to perform. However, the Department envisions undertaking various activities/ functions including the following:-

- a. To prepare appropriate strategic and effective plan/ framework for the promotion of IT Industry in the State of Punjab and better tactical and operational decision-making for its efficient monitoring and management.

- b. Policy formulation, review and revision for setting up of Information Technology (IT) Parks and Knowledge Parks and oversee its implementation.
- c. Bring-in investments in IT, Knowledge and ITES sector in Punjab.
- d. Policy formulation, review and revision for encouragement of Information Technology enabled service (ITES) industry and oversee its implementation.
- e. Single window facilitation for promoting knowledge industry in the areas of IT and IT Enabled Services.
- f. Infrastructure creation and development for knowledge industry.
- g. Marketing of the State as a preferred investment destination in field of Information Technology (IT), Knowledge and ITES industry.
- h. To bring about effective levels of collaboration amongst various stakeholders such as Department of Industry, Punjab Information & Communication Technology Corporation Ltd., Department of Employment Generation & Training, Department of Technical Education & Training, citizens and businesses etc with an aim of encouragement of IT enabled service industry.
- i. The Department of Information Technology will take necessary steps in consultations with the various stakeholders in the state for development of IT Industry and IT Corridors for attracting investments in IT and associated sectors in the state.
- j. The Department will seek consultancy and guidance from private sector/ industry associations/ bodies for studying the best practices and success stories with objectives of promotion of investments from domestic and foreign sources; creation of employment opportunities and development of infrastructure facilities.
- k. For encouragement of IT enabled service (ITeS) industry appropriate measures would be taken for developing skills and knowledge of youth of Punjab in the desired fields or areas for suitable placement within the state itself.

3. Brief description of schemes:**a) IT-01: Development & Implementation of IT Parks/Knowledge Parks and IT enabled services (ITES) industry:** (Annual Plan 2015-16 – Rs. 22.10 Cr)

The department proposes to identify suitable sites in the current financial year in the state to setup IT/Knowledge Parks/ ITES industry with the help of central and state level agencies and private parties involved in this task. The department will also provide assistance to government for establishing and managing infrastructural resources such as integrated infrastructure including international communication/ incubating facilities for development IT exports. It will also prepare techno-economic feasibility report and detailed project reports as may be required for the development of the IT / ITeS parks and will assist State in preparation of master plan / layout plans for approved sites of IT / ITeS parks.

Setting up of STPI centers

Software Technology Parks of India (STPI) is an autonomous body owned by Government of India, Ministry of Communication and Information Technology and having promotional role viz. implementation of STP/EHTP (Electronic Hardware Technology Park) scheme, set-up and manage infrastructure facilities and to provide other service like technology assessment and professional training.

On the initiative of Hon'ble Information Technology Minister, Punjab, STPI has agreed in setting up of STPI center at Amritsar. The government has already identified and offered 2.72 acres of land at Focal Point at Amritsar for Public Building for setting up of STPI Centre at Amritsar. MoU has been signed between DG STPI & Principal Secretary, Deptt. of Information Technology in the august presence of Hon'ble Information Technology Minister, Punjab on December 2, 2013 at Chandigarh. STPI authorities have also agreed to allow opening of office space of DoIT in STPI premises both at Mohali as well as in Amritsar.

During the deliberation in the State Advisory Committee meeting held on 15.11.2013 under the chairmanship of Hon'ble Information Technology Minister, Punjab, it was discussed to promote IT culture throughout the State in order to benefit the mass through this technology. Keeping this in view, it was also

decided for establishing 2 more STPI centers, one at Ludhiana and another at Jalandhar. Government of Punjab will provide all the support required in setting up of STPI center like land etc. as per the requirement of Government of India in setting up of new STPI centers. on the initiative of Hon'ble Information Technology Minister, Punjab for setting up of Software Technology Parks of India (STPI) centers at Ludhiana and Jalandhar, Ministry of Communication and Information Technology, Government of India has intimated that for setting up of new STPI center, the State Government has to provide the followings :-

- i. 3 acres of land
 - ii. 20,000 sq. feet of built up space,
 - iii. Grant-in-aid of Rs. 1 crore to STPI to partially defray the total project cost
- The above schemes will be executed by the society " Society for Promotion of IT Industry in Punjab (SPITIP)" which has been constituted under the Department of Information Technology, Punjab.

b) IT- 02: Creation of Departmental Infrastructure (Annual Plan Rs. 1 Cr)

The Department of Information Technology has been allotted new functions related to Promotion of IT Industry in Punjab, Policy for setting up of IT Parks and Knowledge Parks and Policy for encouragement of IT enabled service industry for which the department has to set up the required infrastructure to perform its new functions effectively and efficiently. Strengthening of departmental infrastructure will result in overall positive outlook of the department and will attract more private partners from India & abroad. An outlay of Rs. 1.00 Cr is proposed for the above said functions of the department for financial year 2015-16.

c) IT-03: Development of Human Resources in the field of IT/ITeS (Annual Plan Rs. 1 Cr)

For the encouragement of IT enabled Services (ITeS) industry appropriate measures would be taken for developing skill and technical know-how of youth of Punjab in the desired fields for suitable placement within the state itself. Under this scheme, a training programme P-STEP (Punjab Skill Training and Employment Potential) has been finalized which will be executed by the society "Society for Promotion of IT Industry in Punjab (SPITIP)" which has been

constituted under the Department of Information Technology, Punjab. The aforesaid training programme will be run in collaboration with Department of Higher Education in which B.A./B.Sc. final year students of Government Colleges would be imparted training which includes training on Communication skills and Soft-skills, Customer care - Product & Services, IT Fundamentals–General Computer Proficiency, Resume & Interview Skills, Business Etiquette & Professional Decorum and Domain Specific skills. The department will implement this programme in rural areas also. An outlay of Rs. 50.00 lac has been approved by Finance Department for the above said functions of the department in the financial year 2015-16.

d) IT-04: Promotion of IT/ Knowledge Industry in the State (Annual Plan 2015-16 - Rs. 0.5 Cr)

This scheme has also been transferred from Department of Industries & Commerce by Planning Department upon amendment in Allocation of Business Rules. With a view to promote and attract investment and trade, the department will seek consultancy and guidance from private sector / industry associations/ bodies for studying the best practices and success stories with objectives of promotion of investments from domestic and foreign sources; creation of employment opportunities and development of infrastructure facilities. In the process the department will study the existing IT parks set up by other state governments/ agencies through participation in trade fairs/ exhibitions/ visits / awareness programmes etc. The department will also carry out marketing campaigns. The department proposes to conduct technology assessment/ market analysis/ market segmentation to organize workshops/ exhibitions. The department will formulate and implement strategies for attracting investment through bringing awareness in Industry regarding state approved incentives that promote IT / ITeS service industry and supports research & development in the sector. The scheme will be executed by the society “Society for Promotion of IT Industry in Punjab (SPITIP)” which has been constituted under the Department of Information Technology, Punjab

Due to austerity measure imposed by the Finance Department vide letter No. 8/1/2014-5VB1/326017/1 dated 16.10.14 for the financial year 2014-15, investment promotion activities had to be drastically scaled down as no exhibitions, conferences were allowed. An outlay of Rs. 0.5 cr is proposed under this scheme for Annual Plan 2015-16.

Section 2

Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4	Column5	Column6					
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	V. Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
Objective 1 Promotion of IT/ ITeS/ Electronics/ Knowledge Industry	60	Action 1 Setting up of Software Technology Parks of India (STPI) at Amritsar	Following milestones:- a. Transfer of Rs. 1 crore Grant-in-Aid to STPI as per requirement of Govt. of India (if not released during 2014-15) b. Identification and payment of rent to STPI for start of temporary operations from rented premises at Amritsar c. Transfer of funds of Rs. 4 crores from State to STPI towards the building construction cost d. Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot cost. e. Operationalizing of the STPI center.	% (%age of milestone)	15	80	72	64	56	48
		Action 2 Setting up of Software Technology Parks of India (STPI) at Jalandhar and Ludhiana	a. Identification of Land b. Preparation of Feasibility Report c. Allocation of budget	% (%age of milestone)	10	80	72	64	56	48
		Action 3 Setting up of Electronics Design & Manufacturing (ESDM) Cluster at	Following milestones:- a. Physical possession of 40 acres land for ESDM cluster in Knowledge city. b. Appointment of consultant	% (%age of milestone)	10	80	72	64	56	48

Section 2

Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4	Column5	Column6					
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	V. Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		Mohali to provide world-class infrastructure for attracting investments in the Sector	for handholding for formation of SPV for Greenfield ESDM cluster subsequent to notification of revised Electronic Industry Incentive Policy c. Survey of electronic companies for inclusion in cluster. d. Preliminary preparation for finalizing of SPV members e. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.							
		Action 4 To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry	a. Review and revision of the finalized Incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs. b. Providing comments/ clarifications on the policy.	% (%age of milestone)	10	100	90	80	70	60

Section 2

Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4		Column5	Column6				
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	V. Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		Action 5 Facilitate promotion & growth of IT/ ITeS/ Electronics industry	a. Finalization of draft revised agreement to be signed by Govt. of Punjab with M/s QuarkCity for setting up IT park in SAS Nagar b. Signing of agreement after approval from competent authority	% (%age of milestone)	15	80	72	64	56	48
Objective 2 Skill Development and Human Resources for IT enabled services	40	Action 1 To run training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for upgrading skill sets of youth of Punjab	Following milestones:- a. The PSTEP programme will be implemented through Society for Promotion of IT Industry in Punjab (SPITIP) b. Funds to be transferred to the Society (SPITIP) for execution of Project in consultation with Punjab Skill Development Mission.	% (%age of milestone)	10	40	36	32	28	24
		Action 2 The Gol has selected Punjab State to run training programme through DOIT Punjab, for Skill Development in ESDM Sector in	Following milestones:- a. 2720 students enrolled for training in the year 2014-15 (in the first year of scheme) through Training Partners affiliated with NIELIT, TSSC and ESSCI for different job roles for additional skills that are recognized by industry for employment in ESDM sector .	% (%age of milestone)	30	40	36	32	28	24

Section 2

Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4		Column5	Column6				
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	V. Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		the State of Punjab	b. 3750 students will be provided with training in the year 2015-16 (in the second year of scheme) for additional skills that are recognized by industry for employment in ESDM sector through Training Partners affiliated with NIELIT, TSSC and ESSCI.							
Objective 3 Efficient Functioning of the RFD System	5	Action 1 Submitting Performance Evaluation (Achievements) against targets for the year 2014-15	On-time submission	Date	3	15.05.15	25.05.14	01.06.2015	08.06.2015	15.06.2015
		Action 2 Submitting Draft RFD of targets for year 2015-16 to the PMD	On-time submission	Date	2	30.04.2015	31.05.2015	15.06.2015	30.06.2015	15.07.2015

SECTION 3

Trend Values of the Success Indicators

Column1	Column2	Column3	Column 4	Column5	Column 6	Column 7	Column 8	Column 9
Objective	Actions	Success indicators	Unit	Actual Value for FY 13-14	Actual Value for FY 14-15	Trend value for FY 15-16 (anticipated)	Projected Value for FY 16-17	Projected Value for FY 17-18
Objective 1 Promotion of IT/ ITeS/ Electronics / Knowledge Industry	Action 1 - Setting up of Software Technology Parks of India (STPI) at Amritsar	Following milestones:- a. Transfer of Rs. 1 crore Grant-in-Aid to STPI as per requirement of Govt. of India (if not released during 2014-15) b. Identification and payment of rent to STPI for start of temporary operations from rented premises at Amritsar c. Transfer of funds of Rs. 4 crores from State to STPI towards the building construction cost d. Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot cost. e. Operationalizing of the STPI center.	% (%age of milestone)	a) Land Allotted to STPI b) MoU signed with STPI	Initially zero budget was allocated for this scheme which later on revised to Rs. 11.30 crores on intervention at the level of Hon'ble CM, Punjab and Hon'ble Minister of Information Technology, Punjab FD however sanctioned only Rs. 1 crores	a. Transfer of Rs. 1 crore Grant-in-Aid to STPI as per requirement of Govt. of India (if not released during 2014-15) b. Identification and payment of rent to STPI for start of temporary operations from rented premises at Amritsar c. Transfer of funds of Rs. 4 crores from State to STPI towards the building construction cost d. Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot	Functioning of STPI at Amritsar from rented premises as makeshift arrangement	Functioning of STPI at Amritsar

SECTION 3

Trend Values of the Success Indicators

Column1	Column2	Column3	Column 4	Column5	Column 6	Column 7	Column 8	Column 9
Objective	Actions	Success indicators	Unit	Actual Value for FY 13-14	Actual Value for FY 14-15	Trend value for FY 15-16 (anticipated)	Projected Value for FY 16-17	Projected Value for FY 17-18
						cost. e. Operationalizing of the STPI center.		
	Action 2 Setting up of Software Technology Parks of India (STPI) at Jalandhar and Ludhiana	a. Identification of Land b. Preparation of Feasibility Report c. Allocation of budget				a. Identification of Land b. Preparation of Feasibility Report c. Allocation of budget	Signing of MoU	Setting up of Software Technology Parks of India (STPI) centers
	Action 3 - Setting up of Electronics Design & Manufacturing (ESDM) Cluster at Mohali to provide world-class infrastructure for attracting investments in the Sector	Following milestones:- a. Physical possession of 40 acres land for ESDM cluster in Knowledge city. b. Appointment of consultant for handholding for formation of SPV for Greenfield ESDM cluster subsequent to notification of revised Electronic Industry Incentive Policy c. Survey of electronic companies for inclusion in cluster. d. Preliminary preparation for finalizing of SPV members e. Submission of preliminary application for Greenfield	% (%age of milestone)	a. Got formal approval/intimation from GMADA regarding allocation of 40 acres for ESDM cluster in Knowledge city. b. IT hardware and software policy finalized	Due to zero budget allocation in the FY 2014-15, action for appointment of consultant could not be initiated. Notification of revised Electronic Industry Incentive Policy was also under review	a. Physical possession of 40 acres land for ESDM cluster in Knowledge city. b. Appointment of consultant for handholding for formation of SPV for Greenfield ESDM cluster subsequent to notification of revised Electronic Industry Incentive Policy c. Survey of electronic	a. Obtaining approval for Greenfield cluster from DeitY, MCIT, Gol. b. Initiating further necessary action for setting up ESDM cluster	Setting up ESDM cluster

SECTION 3

Trend Values of the Success Indicators

Column1	Column2	Column3	Column 4	Column5	Column 6	Column 7	Column 8	Column 9
Objective	Actions	Success indicators	Unit	Actual Value for FY 13-14	Actual Value for FY 14-15	Trend value for FY 15-16 (anticipated)	Projected Value for FY 16-17	Projected Value for FY 17-18
		cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.				companies for inclusion in cluster. d. Preliminary preparation for finalizing of SPV members e. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.		
	Action 4 - To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry	Following milestones:- a. Review and revision of the finalized incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs. b. Providing comments/ clarifications on the policy as per requirements.	% (%age of milestone)	a. Took feedback from various industrial associations. b. Studied & made comparative analysis of other State IT Policies. c. Prepared	a. Provided comments/ clarifications/ observations on the revision processes of FIIPS-2013 being coordinated by PBIP & Deptt. of	a. Review and revision of the finalized incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs. b. Providing comments/	a. Review and revision of the finalized incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs. b. Providing	a. Review and revision of the finalized incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs.

SECTION 3

Trend Values of the Success Indicators

Column1	Column2	Column3	Column 4	Column5	Column 6	Column 7	Column 8	Column 9
Objective	Actions	Success indicators	Unit	Actual Value for FY 13-14	Actual Value for FY 14-15	Trend value for FY 15-16 (anticipated)	Projected Value for FY 16-17	Projected Value for FY 17-18
				draft Policy & finalized the incentives for Electronics Hardware and IT Policy which has been notified under FIIPS-2013.	Industry & Commerce b. Financial rules of SPITIP framed and approved by BoG of SPITIP	clarifications on the policy as per requirements.	comments/ clarifications on the policy as per requirements	b. Providing comments/ clarifications on the policy as per requirements.
	Action 5 Facilitate promotion & growth of IT/ ITeS/ Electronics industry	a. Finalization of draft revised agreement to be signed by Govt. of Punjab with M/s QuarkCity for setting up IT park in SAS Nagar b. Signing of agreement after approval from competent authority	% (%age of milestone)	---	---	a. Finalization of draft revised agreement with M/s QuarkCity for setting up IT park in SAS Nagar b. Signing of agreement	Coordinating with various stakeholders for facilitating monitoring of the project and provision of incentives to M/s QuarkCity.	Coordinating with various stakeholders for facilitating monitoring of the project and provision of incentives to M/s QuarkCity.
Objective 2 Skill Development and Human Resources for IT enabled services	Action 1 - To run training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for	Following milestones:- a. The PSTEP programme will be implemented through Society for Promotion of IT Industry in Punjab (SPITIP) b. Funds to be transferred to the Society (SPITIP) for execution of Project in consultation with Punjab	% (%age of milestone)	---	a. Decided to implement the project through the Society SPITIP. b. Society created and registered.	To run training programme Punjab Skill Training for Employment Potential (P-STEP)	To run training programme Punjab Skill Training for Employment Potential (P-STEP)	To run training programme Punjab Skill Training for Employment Potential (P-STEP)

SECTION 3

Trend Values of the Success Indicators

Column1	Column2	Column3	Column 4	Column5	Column 6	Column 7	Column 8	Column 9
Objective	Actions	Success indicators	Unit	Actual Value for FY 13-14	Actual Value for FY 14-15	Trend value for FY 15-16 (anticipated)	Projected Value for FY 16-17	Projected Value for FY 17-18
	upgrading skill sets of youth of Punjab	Skill Development Mission.						
	Action 2 - The Govt has selected Punjab State to run training programme through DoIT Punjab, for Skill Development in ESDM Sector in the State of Punjab	Following milestones:- a. 1834 students enrolled for training in the year 2014-15 (in the first year of scheme) through Training Partners affiliated with NIELIT, TSSC and ESSCI for different job roles for additional skills that are recognized by industry for employment in ESDM sector . b. 3750 students will be provided with training in the year 2015-16 (in the second year of scheme) for additional skills that are recognized by industry for employment in ESDM sector through Training Partners affiliated with NIELIT, TSSC and ESSCI.	% (%age of milestone)	---	MoU signed between society and NIELIT, TSSC and ESSCI and Skill Development training for different job roles in ESDM sector started. 1834 students enrolled for training in Punjab in 2014-15.	There is target of 3750 students to impart training.	There is target of 3750 students to impart training.	There is target of 450 students to impart training.
Objective 3 Efficient Functioning of the RFD System	Action 1 - Submission of Performance Evaluation (Achievements)	On-time submission	Date	07.05.2013 (Performance evaluation for year 2012-13)	21.04.2014 (Performance evaluation for year 2013-14)	15.05.2015 (Performance evaluation for year 2014-15)	15.05.2016 (Performance evaluation for year 2015-16)	15.05.2016 (Performance evaluation for year 2016-17)
	Action 2 - Submission of Draft RFD of targets	On-time submission	Date	17.10.2013 (RFD targets for year 2013-14)	03.07.2014 (RFD targets for year 2014-15)	30.04.2015 (RFD targets for year 2015-16)	30.04.2016 (RFD targets for year 2016-17)	30.04.2016 (RFD targets for year 2016-17)

SECTION 4

Description and definition of Success Indicators and proposed measurement methodology

S.I. No.	Success Indicators	Description	Definition	Measurement	General Comments
1.	<p>Objective 1 – Action 1</p> <p>Setting up of STPI at Amritsar</p> <p>a. Transfer of Rs. 1 crore Grant-in-Aid to STPI as per requirement of Govt. of India (if not released during 2014-15)</p> <p>b. Identification and payment of rent to STPI for start of temporary operations from rented premises at Amritsar</p> <p>c. Transfer of funds of Rs. 4 crores from State to STPI towards the building construction cost</p> <p>d. Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot cost.</p> <p>e. Operationalizing of the STPI center.</p>	<p>Software Technology Parks of India (STPI) is an autonomous body owned by Government of India, Ministry of Communication and Information Technology, Department of Information Technology and having promotional role viz. implementation of STP/EHTP (Electronic Hardware Technology Park) scheme, set-up and manage infrastructure facilities and to provide other service like technology assessment and professional training. STPI is one of the first data communication carriers of India. During the foundation stone laying ceremony of STPI Incubation centre at Mohali, Hon'ble Union Minister for Communication & IT and HRD, Shri Kapil Sibal has announced to consider opening of a STPI centre at Amritsar as per the demand of the Punjab Government.</p>	<p>On the initiative of Punjab Government, STPI has given its approval to set up STPI center at Amritsar in addition to one already set up at Mohali. As per current policy of Govt. of India for setting up of new STPI centre, the State Government has to provide following for setting up of new STPI centre in the state:</p> <ol style="list-style-type: none"> 3 acres of land, 10,000 sq. feet of built up space, Grant-in-aid of Rs. 1 crore to STPI to partially defray the total project cost and A feasibility to assess the potential of the location. 	%age of milestones of activities performed	
2.	<p>Setting up of Software Technology Parks of India (STPI) at Jalandhar and Ludhiana</p> <p>a. Identification of Land</p> <p>b. Preparation of Feasibility Report</p> <p>c. Allocation of budget</p>	<p>During the deliberation in the State Advisory Committee meeting held on 15.11.2013 under the chairmanship of Hon'ble Information Technology Minister, Punjab, it was discussed to promote IT culture throughout the State in order to benefit the mass through this technology. Keeping this in view, it was also decided for establishing 2 more STPI centers, one at Ludhiana and another at</p>	<p>on the initiative of Hon'ble Information Technology Minister, Punjab for setting up of Software Technology Parks of India (STPI) centers at Ludhiana and Jalandhar, Ministry of Communication and Information Technology, Government of India has intimated that for setting up of new STPI center, the State Government has to provide the followings :-.</p>	%age of milestones of activities performed	

SECTION 4

Description and definition of Success Indicators and proposed measurement methodology

S.I. No.	Success Indicators	Description	Definition	Measurement	General Comments
		Jalandhar. Government of Punjab will provide all the support required in setting up of STPI center like land etc. as per the requirement of Government of India in setting up of new STPI centers.	<ul style="list-style-type: none"> iv. 3 acres of land v. 20,000 sq. feet of built up space, vi. Grant-in-aid of Rs. 1 crore to STPI to partially defray the total project cost 		
3.	<p>Objective 1 – Action 3 Setting up of Electronics Design & Manufacturing (ESDM) Cluster at Mohali to provide world-class infrastructure for attracting investments in the Sector</p> <ul style="list-style-type: none"> a. Physical possession of 40 acres land for ESDM cluster in Knowledge city. b. Appointment of consultant for handholding for formation of SPV for Greenfield ESDM cluster subsequent to notification of revised Electronic Industry Incentive Policy c. Survey of electronic companies for inclusion in cluster. d. Preliminary preparation for finalizing of SPV members 	<p>The Union Cabinet has approved the said Scheme to provide world-class infrastructure for attracting investments in the Electronics System Design Manufacturing (ESDM) Sector. This scheme notified on 22nd October, 2012 aims to encourage manufacturing of specific high priority electronic product lines in India by providing capital grant for creation of electronic manufacturing clusters. The common infrastructure in each EMC would be subsidized by Govt. of India to the extent of 50% & subject to a ceiling of Rs. 50 Crores for a land of 100 acres.</p> <p>The Scheme offers financial support for the development of EMCs as it is expected that these EMCs would aid the growth of the ESDM sector, help development of entrepreneurial ecosystem, drive innovation and catalyze the economic growth of the region by increasing employment opportunities and tax revenues. The scheme will support setting up of both Greenfield and Brownfield EMCs.</p>	<p>The scheme is expected to create an indigenous manufacturing eco-system for electronics in the country. It will foster the manufacturing of indigenously designed and manufactured chips creating a more cyber secure ecosystem in the State. It will enable tapping the great economic potential that this knowledge sector offers. The increased development and manufacturing in the sector will lead to greater economic growth through more manufacturing and consequently greater employment in the sector. Greater Mohali Area Development Authority is setting up Knowledge City in Sector 66-B, 82-A, 83-A and 101-A at Mohali wherein it is proposed to put up I.T. units both for software and hardware including ESDM units. ESDM Cluster of 40 acres has been proposed to be set up in the Knowledge City, Mohali with the financial assistance from Department of Information Technology, Ministry of Communication & Information</p>	%age of milestones of activities performed	

SECTION 4

Description and definition of Success Indicators and proposed measurement methodology

S.I. No.	Success Indicators	Description	Definition	Measurement	General Comments
	e. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.		Technology, Govt. of India.		
4.	<p>Objective 1 – Action 4</p> <p>To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry - Following milestones:-</p> <p>a. Review and revision of the finalized Incentives for Electronics Hardware & IT Industry Policy notified under FIIPS-2013 as per needs.</p> <p>b. Providing comments/ clarifications on the policy as per requirements.</p> <p>c. Framing financial rules of the Society for Promotion of IT Industry in Punjab (SPITIP).</p>	<p>The Department of Information Technology Punjab have been allocated new businesses as per the following:-</p> <ul style="list-style-type: none"> • Promotion of Information Technology (IT) Industry in Punjab. • Policy for setting up of Information Technology (IT) Parks and Knowledge Parks. • Policy for encouragement of Information Technology enabled service (ITES) industry. <p>Therefore the department initiated formulating related policies in consideration with the current trends in various states and feedback from related industry representatives.</p> <p>Draft Incentives for Electronics Hardware & IT Industry Policy was finalized and has been incorporated under Fiscal Incentives for Industrial Promotion – 2013 notified by the Department of Industries & Commerce Punjab under chapter 6.</p>	<p>As next process/ activity, the department would review and revise the Policy as per needs and also provide comments/ clarifications on the policy as per requirements.</p> <p>Further, since the Department has created a Society (namely, SPITIP) for implementing various projects and that the Society has been registered, so in order to streamline the processes of the Society, department would frame financial rules of the SPITIP.</p>	%age of milestones of activities performed	
5.	Objective 1 – Action 5:	In pursuance to businesses allocated to	Empowered committee in its meeting held		

SECTION 4

Description and definition of Success Indicators and proposed measurement methodology

S.I. No.	Success Indicators	Description	Definition	Measurement	General Comments
	Facilitate promotion & growth of IT/ ITes/ Electronics industry a. Finalization of draft revised agreement to be signed by Govt. of Punjab with M/s QuarkCity for setting up IT park in SAS Nagar b. Signing of agreement after approval from competent authority	Department of Information Technology regarding Promotion of Information Technology (IT) Industry in Punjab, this Department is processing the matter regarding signing of revised agreement for setting up IT park in SAS Nagar.	on 11.6.2014 under the chairmanship of Hon'ble Chief Minister, Punjab decided that Administrative Department (Department of Information Technology), will sign the agreement on behalf of Government, in so far as it relates to phase-I of the project covering 51.3 acres in SAS Nagar Mohali to provide allied infrastructure for setting up of units in the field of IT, ITES, Communication, Electronics, Bio - technology, other knowledge based sectors, EOU's and other non-polluting Industries.		
6.	Objective 2 – Action 1 To run training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for upgrading skill sets of youth of Punjab Following milestones:- a. The PSTEP programme will be implemented through Society for Promotion of IT Industry in Punjab (SPITIP) b. Funds to be transferred to the Society (SPITIP) for execution of Project.	During the financial year 2014-15, there was a budget provision of Rs. 2.00 crore under plan scheme "IT-03: Skill Development and Human Resources for IT enabled services". The Department of Finance was requested to release the funds of Rs. 2.00 Cr but Department of Finance had advised to take up matter with Punjab Skill Development Mission.	The Department will run this programme in consultation with newly created Punjab Skill Development Mission.	%age of milestones of activities performed	
7.	Objective 2 – Action 2 The GoI has selected Punjab State to run training programme through DOIT Punjab, for Skill Development in ESDM Sector	The scheme aims to enhance the human resource availability in ESDM sector through public and private sector. The scheme inter alia aims to attract human resource undergoing studies in schools (IX standard onwards), ITIs,	The objective of the GoI scheme is to provide financial assistance for facilitating skill development for 15000 persons in ESDM sector for improving employability of students/ un-employed youth.	%age of milestones of activities performed	

SECTION 4

Description and definition of Success Indicators and proposed measurement methodology

S.I. No.	Success Indicators	Description	Definition	Measurement	General Comments
	in the State of Punjab	Polytechnics/ UG colleges (Non-Engineering) and school drop-outs/ un-employed youth and provide them additional skills that are recognized by industry for employment in ESDM sector.			
8.	Objective 3 – Action 1 Efficient Functioning of the RFD System	Pursuant to the announcement made in the President's address to both Houses of the Parliament in June 2009, Prime Minister approved the outline of the Performance Monitoring and Evaluation System (PMES) for all Government Departments in September 2009.	As part of this system, at the beginning of each financial year, with the approval of the Minister concerned, each Department is to prepare Results-Framework Documents (RFD) consisting of the priorities set out by the concerned Minister.	Dates on which Performance evaluation and RFD targets are submitted	

SECTION 5

Specific performance requirement from other departments

Departments	Relevant success indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?	Remarks
Department of Finance	<p>Objective 1 – Action 1 Transfer of funds from State to PSIEC for plot cost Transfer of Rs. 1 crore grant in aid to STPI Transfer of funds from State to STPI towards the building cost Transfer of funds for rented building to start temporary operations till own building is constructed</p>	Funds and their release from treasury	For setting up of STPI center	<p>Rs. 5.984 crore</p> <p>Rs. 1 crore</p> <p>Rs 4 crore</p> <p>Rs. 25 lacs</p>	Delay or inability in setting up of STPI Center	
Department of Finance	<p>Objective 1 – Action 2 Transfer of funds from State to Allocating Agency for plot cost Transfer of Grant in aid to STPI Transfer of funds from State to STPI towards the building cost</p>	Funds and their release from treasury	For setting up of STPI center	As per Gol scheme	Delay or inability in setting up of STPI Center	
Department of Finance	<p>Objective 1 – Action 3 Appointment of consultant for formation of SPV etc</p>	Funds and their release from treasury	For formation of SPV & submission of application to GOI for EMC	Rs. 50 lacs	Delay or inability in setting up of SPV and EMC	
GMADA and Department of Housing & Urban	<p>Objective 1 – Action 3 Physical possession of 40</p>	Allocation of land	For setting up of ESDM cluster	100%	Inability to setting up of ESDM cluster	

SECTION 5

Specific performance requirement from other departments

Departments	Relevant success indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?	Remarks
Development	acres land for ESDM cluster in Knowledge city.					
Various facilitation Departments like Power, Excise & Taxation, Housing & Urban Development, Revenue, PPCB (Environment), Industry & Commerce, Local Govt. etc	Objective 1 – Action 4 To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry	Inputs from relevant Departments for provisioning various incentives and issuance of notification regarding exemptions, incentives, relaxations in light of finalized policy	Line departments/ authorities are responsible for providing the declared incentives/ exemptions and relaxations	100%	Delay	
Department of Higher Education	Objective 2 – Action 1 P-STEP to be implemented in Punjab Government colleges for upgrading skill sets of youth of Punjab	To provide candidates to be trained To provide infrastructure like labs, workshops, furniture, etc	Basic needs	100%	Programme could not be implemented successfully	
DeitY, MCIT, Government of India	Objective 2 – Action 2 The Gol has selected Punjab State to run training programme through DOIT Punjab, for Skill Development in ESDM Sector in the State of Punjab	Timely financial assistance & support from Govt. of India	To start the scheme	100%	Scheme will not be implemented	
(1) Department of Technical Education & Industrial Training (2) Department of School Education (3) Department of Employment Generation	Objective 2 – Action 2 The Gol has selected Punjab State to run training programme through DOIT Punjab, for Skill Development in ESDM Sector in the State	To provide candidates to be trained To provide infrastructure like labs, workshops, furniture, trainers, etc	Basic needs	100%	Scheme will not be implemented	

SECTION 5**Specific performance requirement from other departments**

Departments	Relevant success indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?	Remarks
& Training (4) NIELIT, Chandigarh centre (5) C-DAC Mohali	of Punjab					
Department of Information Technology	Human resource	Relevant capacities necessary	To carry forward the altogether new businesses allocated to the Department of Information Technology	100%	Delay in proper implementation of the businesses allocated to the Department of Information Technology	

SECTION 6

Outcome / Impact of activities of department

S. No	Outcome / Impact	Jointly responsible for influencing this outcome / impact with the following organizations / deptt.s	Success Indicator(s)	Unit	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
1.	Promotion of IT/ ITeS/ Electronics / Knowledge Industry in Punjab - Setting up of STPI at Amritsar	Sanctioning of funds by Department of Finance, STPI	<p>Transfer of Rs. 1 crore Grant-in-Aid to STPI as per requirement of Govt. of India (if not released during 2014-15)</p> <p>Identification and payment of rent to STPI for start of temporary operations from rented premises at Amritsar</p> <p>Transfer of funds of Rs. 4 crores from State to STPI towards the building construction cost</p> <p>Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot cost. a. Operationalizing of the STPI center.</p>	%age of milestone	Land Allotted to STPI And MoU signed with STPI	Initially zero budget was allocated for this scheme which later on revised to Rs. 11.30 crores on intervention at the level of Hon'ble CM, Punjab and Hon'ble Minister of Information Technology, Punjab FD however sanctioned only Rs. 1 crores	Transfer of Rs. 1 crore Grant-in-Aid to STPI as per requirement of Govt. of India (if not released during 2014-15) Identification and payment of rent to STPI for start of temporary operations from rented premises at Amritsar Transfer of funds of Rs. 4 crores from State to STPI towards	Functioning of STPI at Amritsar from rented premises as makeshift arrangement	Functioning of STPI at Amritsar

SECTION 6

Outcome / Impact of activities of department

S. No	Outcome / Impact	Jointly responsible for influencing this outcome / impact with the following organizations / deptt.s	Success Indicator(s)	Unit	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
							the building construction cost Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot cost. b. Operationalizing of the STPI center.		
2.	Promotion of IT/ ITeS/ Electronics / Knowledge Industry in Punjab - Setting up of ESDM Cluster at Mohali	GMADA and DeitY, MCIT, Gol for granting approval for Greenfield cluster after submission of application by Consultant duly	a. Physical possession of 40 acres land for ESDM cluster in Knowledge city. b. Appointment of consultant for handholding for formation of SPV for Greenfield ESDM cluster subsequent to notification of revised Electronic Industry Incentive Policy	%age of milestone	a. Got formal approval/initiation from GMADA regarding allocation of 40 acres for	Due to zero budget allocation in the FY 2014-15, action for appointment of consultant could not be initiated. Notification of revised	a. Physical possession of 40 acres land for ESDM cluster in Knowledge city. b. Appointment of consultant for handholding for formation	a. Obtaining approval for Greenfield cluster from DeitY, MCIT, Gol. b. Initiating further	Setting up ESDM cluster

SECTION 6
Outcome / Impact of activities of department

S. No	Outcome / Impact	Jointly responsible for influencing this outcome / impact with the following organizations / deptt.s	Success Indicator(s)	Unit	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
			<p>c. Survey of electronic companies for inclusion in cluster.</p> <p>d. Preliminary preparation for finalizing of SPV members</p> <p>e. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.</p>		<p>ESDM cluster in Knowledge city.</p> <p>b. IT hardware and software policy finalized</p>	<p>Electronic Industry Incentive Policy was also under review</p>	<p>of SPV for Greenfield ESDM cluster subsequent to notification of revised Electronic Industry Incentive Policy</p> <p>c. Survey of electronic companies for inclusion in cluster.</p> <p>d. Preliminary preparation for finalizing of SPV members</p> <p>e. Submission of preliminary applicatio</p>	<p>necessary action for setting up ESDM cluster</p>	

SECTION 6
Outcome / Impact of activities of department

S. No	Outcome / Impact	Jointly responsible for influencing this outcome / impact with the following organizations / deptt.s	Success Indicator(s)	Unit	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
							n for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.		
3.	Promotion of IT/ ITeS/ Electronics / Knowledge Industry in Punjab - To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge	Line departments/ authorities are responsible for providing the declared incentives/ exemptions and relaxations - Various facilitation Departments like Power, Excise & Taxation, Housing & Urban Development, Revenue, PPCB (Environment), Industry & Commerce, Local Govt. etc	Formulation & revision of Policy for provisioning incentives for Electronics/ IT Industry	%age of milestone	Study existing related Policies Interacting with related Industry and	Drafted incentives for Electronics Hardware and IT Policy later notified under FIIPS-2013.	Review and revision of the Policy	Review and revision of the Policy	Review and revision of the Policy

SECTION 6

Outcome / Impact of activities of department

S. No	Outcome / Impact	Jointly responsible for influencing this outcome / impact with the following organizations / deptt.s	Success Indicator(s)	Unit	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
	industry				obtaining inputs				
4.	Skill Development and Human Resources for IT enabled services - To run Punjab Skill Training for Employment Potential (P-STEP) in Pb. Govt. colleges to upgrade skill sets of youth of Pb.	Department of Higher Education	Implementation of PSTEP programme through Society for Promotion of IT Industry in Punjab (SPITIP).	%age of milestone	---	Society created and registered	To run the training programme P-STEP	To run the training programme P-STEP	
5.	Skill Development in ESDM Sector in the State of Punjab	(1) DeitY, MCIT, Government of India (2) Department of Technical Education & Industrial Training (3) Department of School Education (4) Department of Employment Generation & Training (5) NIELIT, Chandigarh centre (6) C-DAC Mohali	MoU have been signed between Society (SPITIP) and DeitY, GoI MoU have been signed between Society (SPITIP) and NIELIT, TSSC and ESSCI for conduct of training through their Training partners.	%age of milestone	---	Society created and registered	Started the programme.	To Run the programme	