



**RESULT FRAMEWORK DOCUMENT
(R F D)**

OF

**DEPARTMENT OF
INFORMATION TECHNOLOGY, PUNJAB**

**FOR THE YEAR
2013-14**
(01.04.2013 to 31.03.2014)

INDEX

SN	ITEM	PAGE
1.	A Brief Background About The Department of Information Technology, Punjab	3 - 4
2.	Section 1: Vision, Mission, Objectives and Functions	5 – 10
3.	Section 2: Inter-Se-Priorities Among Key Objectives, Success Indicators And Targets for the year 2013-14 (From 01.04.2013 To 31.03.2014)	11 – 13
4.	Section 3: Trend Value Of Success Indicators	14 – 16
5.	Section 4: Description And Definition Of Success Indicators and Proposed Measurement Methodology	17 – 20
6.	Section 5: Specific Performance Requirements From Other Departments That Are Crucial For Delivering Agreed Results	21 – 22

A Brief Background About The Department of Information Technology, Punjab (DoIT, Punjab)

Vide order No.1/1/2012-GC(5)/3742 dated 16th March, 2012 issued by the Department of General Administration (General Coordination Branch), Government of Punjab, the Governor of Punjab has amended the Government of Punjab, Allocation of Business Rules 2007 called the Government of Punjab, Allocation of Business (1st Amendment) Rules, 2012. Vide rule 2 (d) of this amendment rules, the “19 DEPARTMENT OF INFORMATION TECHNOLOGY” have been allocated the following businesses:-

1. Promotion of IT Industry in Punjab.
2. Policy for setting up of IT Parks and Knowledge Parks.
3. Policy for encouragement of IT enabled service industry.

Organization Structure of DoIT, Punjab

Hon'ble Minister Information Technology is the overall Minister-In-Charge of the Department of Information Technology Punjab. The Department is under the administrative control of the Principal Secretary Department of Information Technology Punjab. Further, Director, Department of Information Technology is the Head of the Department who monitors, reviews and executes all activities of Department.

Following is the present organization structure of the Department of Information Technology Punjab (DIT):-

S.N.	Name of posts	Total No of Posts	Filled	Vacant
1.	Director, IT	1	1	0
2.	Addl. Director-cum-Addl. Chief Consultant (IT)	1	0	1
3.	Senior System manager-cum-Senior Consultant	3	2	1
4.	System manager-cum Consultant	4	0	4
5.	Assistant Manager-cum-Assistant Consultant	6	3	3
6.	Assistant Controller (F&A)	1	1	0
7.	GIS Expert	1	0	1

8.	Senior Developer	1	0	1
9.	Database Administrator	1	0	1
10.	System Administrator	1	0	1
11.	Personal Assistant	1	1	0
12.	Superintendent	1	0	1
13.	Technical Assistant	8	3	5
14.	Accountant	1	0	1
15.	Senior Assistant	2	0	2
16.	Senior Scale Stenographer	1	1	0
17.	Clerk-cum-Data Entry Operator	12	4	8
18.	Receptionist-cum-EPABX	1	1	0
19.	Driver	3	1	2
20.	Computer Helper-cum-cleaner-messenger-cum-peon	6	4	2
21.	Sweeper	2	0	2
Total		58	22	36

The above proposal for continuation of above posts for the year 2013-2014 is under the consideration of the Government.

Note:

1. It is informed that the staff/employees of Department of Information Technology (DOIT), Punjab were handling the project related to eGovernance as well as IT industry during the transition stage after the formation of Department of Governance Reforms, Punjab.
2. Earlier the IT Industry projects were handled by Department of Industry and Commerce, Punjab and the concerned files/projects were transferred to Department of Information Technology, Punjab by the Department of Industry & Commerce only on 4.4..2013. Thereafter, the staff/employees of DOIT further initiated the processing of the files/projects related to IT Industry.

Section 1

Vision, Mission, Objectives and Functions

Vision:

To position the State of Punjab as one of the most preferred and competitive investment destinations in the field of Information Technology (IT) and Information Technology enabled service (ITES) industry.

Mission:

To create simple, investor friendly, efficient, conducive and an enabling ecosystem for investment in field of Information Technology (IT), Knowledge and ITES industry in the State of Punjab by focusing on policy advocacy, reforms, facilitating infrastructure, human capital development, proactive engagement with investors and customer care.

Objectives:

1. To prepare appropriate strategic and effective plan/ framework for Promotion of IT Industry in Punjab and better tactical and operational decision-making for its efficient monitoring and management.
2. To prepare Policy for setting up of IT Parks and Knowledge Parks.
3. To bring about effective levels of collaboration amongst various stakeholders such as Department of Industry, Department of Employment Generation & Training, Department of Technical Education & Training, citizens and businesses etc with an aim of encouragement of IT enabled service industry.
4. To bring highest levels of businesses.

Functions:**1. Brief background:-**

The Department of Information Systems and Administrative Reforms (DISAR) was created on the 13th Oct. 1998 by merging the then Department of Administrative Reforms Punjab, the Evaluation Wing of the Department of General Administration Punjab and Computer Wing of the Department of Planning Punjab. The Department of Information Systems and Administrative Reforms was renamed as the Department of Information Technology Punjab.

Earlier, the basic aim of the Department of Information Technology Punjab was to formulate and implement an action plan for induction of Information Technology / e-Governance in the entire State at all levels in coordination with the concerned Departments.

Later vide rule 2 (d) of the Government of Punjab, Allocation of Business (1st Amendment) Rules, 2012 issued vide order No.1/1/2012-GC(5)/3742 dated 16th March, 2012 of the Department of General Administration (General Coordination Branch), Government of Punjab, the Department of Information Technology Punjab have been allocated the following businesses:-

1. Promotion of Information Technology (IT) Industry in Punjab.
2. Policy for setting up of Information Technology (IT) Parks and Knowledge Parks.
3. Policy for encouragement of Information Technology enabled service (ITES) industry.

Whereas the vide these rules, the work related to Administrative Reforms, e-Governance, Administration of the Right to Information Act, etc have been allocated to the Department of Governance Reforms Punjab.

The amended rules entrusts the Department of Information Technology Punjab to promote Information Technology (IT) and Information Technology Enabled Services (ITES) industry in the State.

2. Main activities/functions of the department:-

Since altogether new businesses have been allocated to the Department of Information Technology Punjab and that the Department lacks required capacities in the areas of the allocated businesses, so the Department apart from performing assignments assigned to it from time-to-time is also exploring and studying various activities/ functions that it need to perform. However, the Department envisions undertaking various activities/ functions including the following:-

- a. To prepare appropriate strategic and effective plan/ framework for the promotion of IT Industry in the State of Punjab and better tactical and operational decision-making for its efficient monitoring and management.

- b. Policy formulation, review and revision for setting up of Information Technology (IT) Parks and Knowledge Parks and oversee its implementation.
- c. Bring-in investments in IT, Knowledge and ITES sector in Punjab.
- d. Policy formulation, review and revision for encouragement of Information Technology enabled service (ITES) industry and oversee its implementation.
- e. Single window facilitation for promoting knowledge industry in the areas of IT and IT Enabled Services.
- f. Infrastructure creation and development for knowledge industry.
- g. Marketing of the State as a preferred investment destination in field of Information Technology (IT), Knowledge and ITES industry.
- h. To bring about effective levels of collaboration amongst various stakeholders such as Department of Industry, Punjab Information & Communication Technology Corporation Ltd., Department of Employment Generation & Training, Department of Technical Education & Training, citizens and businesses etc with an aim of encouragement of IT enabled service industry.
- i. To bring highest levels of businesses.
- j. The Department of Information Technology will take necessary steps in consultations with the various stakeholders in the state for development of IT Industry and IT Corridors for attracting investments in IT and associated sectors in the state.
- k. The Department will seek consultancy and guidance from private sector/ industry associations/ bodies for studying the best practices and success stories with objectives of promotion of investments from domestic and foreign sources; creation of employment opportunities and development of infrastructure facilities.
- l. For encouragement of IT enabled service (ITeS) industry appropriate measures would be taken for developing skills and knowledge of youth of

Punjab in the desired fields or areas for suitable placement within the state itself.

3. Brief description of schemes:

a) IT-01: Development & Implementation of IT Parks and Knowledge Parks and IT enabled services industry:

The department proposes to identify suitable sites in the current financial year in the state to setup IT/Knowledge Parks/ ITES industry with the help of central and state level agencies and private parties involved in this task. The department will also provide assistance to government for establishing and managing infrastructural resources such as integrated infrastructure including international communication/ incubating facilities for development IT exports. It will also prepare techno-economic feasibility report and detailed project reports as may be required for the development of the IT / ITeS parks and will assist State in preparation of master plan / layout plans for approved sites of IT / ITeS parks.

After an announcement by Union Minister for Communication & IT, the department has already decided for setting up of an STPI (Software Technology Parks of India) centre at Amritsar. Software Technology Parks of India (STPI) is an autonomous body owned by Government of India, Ministry of Communication and Information Technology and having promotional role viz. implementation of STP/EHTP (Electronic Hardware Technology Park) scheme, set-up and manage infrastructure facilities and to provide other service like technology assessment and professional training. As per current policy, the State Government has to provide following for setting up of new STPI centre.

- i. 3 acres of land
 - ii. 10,000 sq. feet of built up space,
 - iii. Grant-in-aid of Rs. 1 crore to STPI to partially defray the total project cost
- The government has already identified and offered 2.72 acres of land at Focal Point at Amritsar for Public Building for setting up of STPI Centre at Amritsar. A budget of Rs. 15 crores was proposed for this scheme for the FY 2013-2014, out of which, a budget of Rs. 2 crores have been approved for FY 2013-14.

b) IT-02: Creation of Departmental Infrastructure:

The department has been allotted new functions related to Promotion of IT Industry in Punjab, Policy for setting up of IT Parks and Knowledge Parks and Policy for encouragement of IT enabled service industry for which the department has to set up the required infrastructure accordingly to perform its new functions effectively and efficiently. Strengthening of departmental infrastructure will result in overall positive outlook of the department and will attract more private partners in India & abroad. A budget of Rs. 2 crores under this scheme for the FY 2013-2014 has been approved.

c) IT-03: Development of Human Resources in the field of IT/ITES:

The above scheme has been transferred from Department of Industries & Commerce by the Planning Department upon amendment in Allocation of Business Rules. For the encouragement of IT enabled services (ITES) industry, appropriate measures would be taken for developing skill and knowhow of youth of Punjab in the desired fields for suitable placement within the state itself. The Govt. of India has formulated a National Skill Development Policy (NSDP) with aim of skill development in the country to support achieving rapid and inclusive growth. The state government also plans to implement this programme for the production of technical manpower in the field of IT/ITES for the benefit of industry and society. The department also proposes to establish a number of knowledge centres at district level with an aim to provide job oriented trainings and other skill development courses for IT/ITES service industry. An outlay of Rs. 5 crores was proposed under annual plan budget for this scheme for the FY 2013-2014, out of which, Rs. 2 crores have been allocated for FY 2013-14.

d) Promotion of IT/ ITeS/ Knowledge Industry:

This scheme has also been transferred from Department of Industries & Commerce by Planning Department upon amendment in Allocation of Business Rules. With a view to promote and attract investment and trade, the department will seek consultancy and guidance from private sector / industry associations/ bodies for studying the best practices and success stories with objectives of promotion of investments from domestic and foreign sources; creation of

employment opportunities and development of infrastructure facilities. In the process the department will study the existing IT parks set up by other state governments/ agencies through participation in trade fairs/ exhibitions/ visits / awareness programmes etc. The department will also carry out marketing campaigns. The department proposes to conduct technology assessment/ market analysis/ market segmentation to organize workshops/ exhibitions. Necessary steps will be taken in consultations with various stakeholders in the state for development of ICTE Industry and ICTE Corridors for attracting investments in ICTE and associated sectors in the state and will primarily focus to bridge the gap between ICTE industry and government in the State. The department will formulate and implement strategies for attracting investment through broad-based incentives that promote IT / ITeS service industry and supports research & development in the sector. It will focus on amendments of existing policies with an objective to reduce obstacles and handing out incentives to all investors on the one hand, and setting up conditions to selectively promote strategic investments on the other, given the present context. The department will also examine regarding provision of favorable tax incentives and other complimentary giveaways as a step to attract IT investments in the State from private parties.

Under Industrial Policy and proposed new Electronic Hardware & IT policy various incentives would be provided for Promotion of IT/ Knowledge Industry in the State. An outlay of Rs. 5 crores was proposed under annual plan budget for this scheme for the FY 2013-2014, out of which, Rs. 2.21 crores have been allocated for FY 2013-14.

Section 2

Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4	Column5	Column6					
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
Objective 1 Promotion of IT/ ITeS/ Electronics/ Knowledge Industry	80	Action 1 Setting up of Software Technology Parks of India (STPI) at Amritsar	Following milestones:- a. Allotment of land from PSIEC to STPI for setting up center at Amritsar b. Signing of MoU between Department of Information Technology and STPI c. Transfer of Rs. 1 crore grant in aid to STPI as per requirement of Govt. of India. d. Identification of rented premises at Amritsar by STPI to start temporary operations till the building is constructed. e. Transfer of funds from State to STPI towards the building cost. f. Operationalizing of the STPI center.	% (%age of milestone)	20	80	72	64	56	48
		Action 2 Annual IT event	Organizing the annual IT event	% (%age of milestone)	20	100	90	80	70	60
		Action 3 Setting up of Electronics Design & Manufacturing (ESDM) Cluster at Mohali to provide world-class	Following milestones:- a. Getting formal approval/intimation from GMADA regarding earmarking of 40 acres for ESDM cluster in Knowledge city. b. Circulation of finalized IT hardware and software policy and awareness campaign	% (%age of milestone)	20	80	72	64	56	48

Section 2

Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4	Column5	Column6					
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		infrastructure for attracting investments in the Sector	thereafter. c. Survey of electronic companies for inclusion in cluster. d. Preliminary preparation for finalizing of SPV members e. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.							
		Action 4 To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry	Following milestones:- a. Taking feedback on existing IT Policy 2009 from various industrial associations like NASSCOM, CII, FICCI, ICC, TEMA etc. b. Studying and making comparative analysis viz. a viz. with other State IT Policies so as to attract IT/ITeS Industry in the State. c. Preparation of Draft Policy and circulation to related Govt. departments/ corporations for feedback. d. Finalization of the Electronics Hardware and IT Policy at the appropriate level.	% (%age of milestone)	20	100	90	80	70	60

Section 2

Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4	Column5	Column6					
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	Very Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
Objective 2 Skill Development and Human Resources for IT enabled services	15	Action 1 To run training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for upgrading skill sets of youth of Punjab	Following milestones:- a. The PSTEP programme will be implemented through Society for Promotion of IT Industry in Punjab (SPITIP) b. Funds to be transferred to the Society (SPITIP) for execution of Project.	% (%age of milestone)	15	80	72	64	56	48
Objective 3 Efficient Functioning of the RFD System	5	Action 1 Submission of Performance Evaluation viz-a-viz RFD for year 2012-13	On-time submission	Date	3	7.5.2013	14.05.2013	21.05.2013	28.5.2013	04.06.2013
		Action 2 Submission of Draft RFD of targets for year 2013-14 to the Advisor, Performance Mgmt. Divn,	On-time submission	Date	2	17.10.2013	24.10.2013	31.10.2013	7.11.2013	14.11.2013

SECTION 3

Trend Values of the Success Indicators

Column1	Column2	Column3	Column4	Column 5	Column 6	Column 7	Column 8
Objective	Weight	Actions	Success indicators	Unit	Actual Value for FY 12-13	Target Value for FY 13-14	Projected Value for FY 14-15
Objective 1 Promotion of IT/ ITeS/ Electronics/ Knowledge Industry	20	Action 1 Setting up of Software Technology Parks of India (STPI) at Amritsar	Following milestones:- a. Allotment of land from PSIEC to STPI for setting up center at Amritsar b. Signing of MoU between Department of Information Technology and STPI c. Transfer of Rs. 1 crore grant in aid to STPI as per requirement of Govt. of India d. Identification of rented premises at Amritsar by STPI to start temporary operations till the building is constructed e. Transfer of funds from State to STPI towards the building cost f. Operationalizing of the STPI center	% (%age of milestone)	Acceptance of Feasibility study by Govt. of India	a. Allotment of land at Amritsar b. Signing of MoU with STPI c. Identification of rented premises at Amritsar by STPI to start temporary operations d. Operationalizing of the STPI center	Functioning of STPI at Amritsar from rented premises as makeshift arrangement
	20	Action 2 Annual IT event	Successful organizing the annual IT event	% (%age of milestone)	Successfully organized the annual IT event	Successful organizing the annual IT event	Successful organizing the annual IT event
	20	Action 3 Setting up of Electronics Design & Manufacturing (ESDM) Cluster at Mohali to provide world-class infrastructure for attracting investments in the Sector	Following milestones:- a. Getting formal approval/intimation from GMADA regarding allocation of 40 acres for ESDM cluster in Knowledge city. b. Circulation of finalized IT hardware and software policy and awareness campaign thereafter. c. Survey of electronic companies for inclusion in cluster. d. Preliminary preparation for finalizing of SPV members e. Submission of preliminary application	% (%age of milestone)	---	a. Formal approval/intimation from GMADA regarding allocation of 40 acres for ESDM cluster in Knowledge city b. Circulation of finalized IT hardware and software policy and awareness	a. Obtaining approval for Greenfield cluster from Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India. b. Initiating

SECTION 3

Trend Values of the Success Indicators

Column1	Column2	Column3	Column4	Column 5	Column 6	Column 7	Column 8
Objective	Weight	Actions	Success indicators	Unit	Actual Value for FY 12-13	Target Value for FY 13-14	Projected Value for FY 14-15
			for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.			campaign thereafter. c. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.	further necessary action for setting up ESDM cluster
	20	Action 4 To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry	Following milestones:- a. Taking feedback on existing IT Policy 2009 from various industrial associations like NASSCOM, CII, FICCI, ICC, TEMA etc. b. Studying and making comparative analysis viz. a viz. with other State IT Policies so as to attract IT/ITeS Industry in the State. c. Preparation of Draft Policy and circulation to related Govt. departments/corporations for their feedback. d. Finalization of the Electronics Hardware and IT Policy at the appropriate level.	% (%age of milestone)	a. Study the existing IT/ Knowledge Industry Policy b. Initiating process for formulating draft of IT related policies c. Interacting with related Industry and obtaining their inputs/ comments	Finalization of the Electronics Hardware and IT Policy at the appropriate level.	Finalizing the policy and procedure & guidelines thereto

SECTION 3

Trend Values of the Success Indicators

Column1	Column2	Column3	Column4	Column 5	Column 6	Column 7	Column 8
Objective	Weight	Actions	Success indicators	Unit	Actual Value for FY 12-13	Target Value for FY 13-14	Projected Value for FY 14-15
					d. Discussing and taking views on the inputs/comments of the related industry		
Objective 2 Skill Development and Human Resources for IT enabled services	15	Action 1 To run training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for upgrading skill sets of youth of Punjab	Following milestones:- a. The PSTEP programme will be implemented through Society for Promotion of IT Industry in Punjab (SPITIP). b. Funds to be transferred to the Society (SPITIP) for execution of Project.	% (%age of milestone)	The training program was implemented in 23 colleges & trained 1846 students Out of which 670 students were offered appointment letters	To run training program through SPITIP society to train 2400 students in 30 government colleges	To run training program through SPITIP society to train 3000 students in 30 government colleges
Objective 3 Efficient Functioning of the RFD System	5	Action 1 Submission of Performance Evaluation	On-time submission	Date	07.03.2012 (Performance evaluation for year 2011-12)	07.05.2013 (Performance evaluation for year 2012-13)	07.04.2014 (Performance evaluation for year 2013-14)
		Action 2 Submission of Draft RFD of targets	On-time submission	Date	18.03.2013 (RFD targets for year 2012-13)	17.10.2013 (RFD targets for year 2013-14)	07.06.2014 (RFD targets for year 2014-15)

SECTION 4

Description and definition of Success Indicators and proposed measurement methodology

Success Indicators	Description and definition	Measurement methodology
<p>Objective 1 – Action 1 Setting up of STPI at Amritsar</p> <ol style="list-style-type: none"> 1. Allotment of land from PSIEC to STPI for setting up center at Amritsar 2. Signing of MoU between Department of Information Technology and STPI 3. Transfer of Rs. 1 crore grant in aid to STPI as per requirement of Govt. of India 4. Identification of rented premises at Amritsar by STPI to start temporary operations till the building is constructed 5. Transfer of funds from State to STPI towards the building cost 6. Operationalizing of the STPI center 	<p>Software Technology Parks of India (STPI) is an autonomous body owned by Government of India, Ministry of Communication and Information Technology, Department of Information Technology and having promotional role viz. implementation of STP/EHTP (Electronic Hardware Technology Park) scheme, set-up and manage infrastructure facilities and to provide other service like technology assessment and professional training. STPI is one of the first data communication carriers of India.</p> <p>During the foundation stone laying ceremony of STPI Incubation centre at Mohali, Hon'ble Union Minister for Communication & IT and HRD, Shri Kapil Sibal has announced to consider opening of a STPI centre at Amritsar as per the demand of the Punjab Government.</p> <p>On the initiative of Punjab Government, STPI has given its approval to set up another STPI center at Amritsar in addition to one already set up at Mohali. As per current policy of Govt. of India for setting up of new STPI centre, the State Government has to provide following for setting up of new STPI centre in the state:</p> <ol style="list-style-type: none"> i. 3 acres of land, ii. 10,000 sq. feet of built up space, iii. Grant-in-aid of Rs. 1 crore to STPI to partially defray the total project cost and iv. A feasibility to assess the potential of the location. <p>Feasibility study has been conducted jointly with STPI Mohali. It has also been decided in a meeting under the chairmanship of Hon'ble Information Technology Minister, Punjab to offer approximately 2.72 acres of available land at Amritsar Focal Point for Public Building to STPI for setting up of STPI Centre at Amritsar. Accordingly Department of Information Technology has taken up the matter with PSIEC for transfer the land from PSIEC to STPI Mohali. Till such time the building of STPI is constructed, STPI has also been given go ahead to hire requisite space at Amritsar till the building is constructed.</p>	<p>%age of milestones of activities performed</p>
<p>Objective 1 – Action 2 Annual IT event Successful organizing the annual IT event</p>	<p>During the last financial year, 2-Day Annual IT Conference on the theme “Changing Landscapes, Emerging Trends” was successfully organized on 22.11.12 and 23.11.12 by Department of Information Technology, Punjab in association with Chandigarh Administration, Confederation of Indian Industry (CII) and STPI Mohali.</p> <p>During this financial year 2013-14, Department of Information Technology, Punjab in association with Chandigarh Administration, Confederation of Indian Industry (CII) and STPI Mohali is again planning to conduct and Annual IT conference to</p>	<p>%age of milestones of activities performed</p>

SECTION 4

Description and definition of Success Indicators and proposed measurement methodology

Success Indicators	Description and definition	Measurement methodology
	<ul style="list-style-type: none"> • Promote the Upper Northern Region as an emerging destination for knowledge industries. • Facilitate business development for the local IT companies. Enhance ICT deployment in the SME cluster. • Provide a platform to present state-of-the art new ideas, practical considerations and novel applications of these areas. Implement newer and better e-Governance practices and services. • Promote entrepreneurship. • Build industry-academia bonding and synergize with all stakeholders to build right IT ecosystem. 	
<p>Objective 1 – Action 3 Setting up of Electronics Design & Manufacturing (ESDM) Cluster at Mohali to provide world-class infrastructure for attracting investments in the Sector</p> <p>a. Getting formal approval/intimation from GMADA regarding allocation of 40 acres for ESDM cluster in Knowledge city.</p> <p>b. Circulation of finalized IT hardware and software policy and awareness campaign thereafter.</p> <p>c. Survey of electronic companies for inclusion in cluster.</p> <p>d. Preliminary preparation for finalizing of SPV members</p> <p>e. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Govt. of India.</p>	<p>The Union Cabinet has approved the said Scheme to provide world-class infrastructure for attracting investments in the Electronics System Design Manufacturing (ESDM) Sector. This scheme notified on 22nd October, 2012 aims to encourage manufacturing of specific high priority electronic product lines in India by providing capital grant for creation of electronic manufacturing clusters. The common infrastructure in each EMC would be subsidized by Govt. of India to the extent of 50% & subject to a ceiling of Rs. 50 Crores for a land of 100 acres.</p> <p>The Scheme offers financial support for the development of EMCs as it is expected that these EMCs would aid the growth of the ESDM sector, help development of entrepreneurial ecosystem, drive innovation and catalyze the economic growth of the region by increasing employment opportunities and tax revenues. The scheme will support setting up of both Greenfield and Brownfield EMCs.</p> <p>The scheme is expected to create an indigenous manufacturing eco-system for electronics in the country. It will foster the manufacturing of indigenously designed and manufactured chips creating a more cyber secure ecosystem in the State. It will enable tapping the great economic potential that this knowledge sector offers. The increased development and manufacturing in the sector will lead to greater economic growth through more manufacturing and consequently greater employment in the sector.</p> <p>Greater Mohali Area Development Authority is setting up Knowledge City in Sector 66-B, 82-A, 83-A and 101-A at Mohali wherein it is proposed to put up I.T. units both for software and hardware including ESDM units. ESDM Cluster of 40 acres has been proposed to be set up in the Knowledge City, Mohali with the financial assistance from Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.</p>	<p>%age of milestones of activities performed</p>

SECTION 4

Description and definition of Success Indicators and proposed measurement methodology

Success Indicators	Description and definition	Measurement methodology
<p>Objective 1 – Action 4 To formulate policies for the overall development of the IT/ITeS/ Electronics/ Knowledge industry Following milestones:-</p> <p>a. Taking feedback on existing IT Policy 2009 from various industrial associations like NASSCOM, CII, FICCI, ICC, TEMA etc.</p> <p>b. Studying and making comparative analysis viz. a viz. with other State IT Policies so as to attract IT/ITeS Industry in the State.</p> <p>c. Preparation of Draft Policy and circulation to related Govt. departments/corporations for their feedback.</p> <p>d. Finalization of the Electronics Hardware and IT Policy at the appropriate level.</p>	<p>The Department of Information Technology Punjab have been allocated new businesses as per the following:-</p> <ul style="list-style-type: none"> • Promotion of Information Technology (IT) Industry in Punjab. • Policy for setting up of Information Technology (IT) Parks and Knowledge Parks. • Policy for encouragement of Information Technology enabled service (ITES) industry. <p>Therefore in order to formulate related policies, the department has initiated with review of the existing related policies and amending/ review these in consideration with the current trends.</p> <p>Department of Industries & Commerce is finalizing New Investment Policy 2013. Department of Information Technology has been assigned the task of preparing the revised Electronics Hardware and IT Policy.</p>	<p>%age of milestones of activities performed</p>
<p>Objective 2 – Action 1 To run training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for upgrading skill sets of youth of Punjab</p> <p>Following milestones:-</p> <p>a. The P-STEP programme will be implemented through Society for Promotion of IT</p>	<p>During the financial year 2013-14, there is a budget provision of Rs. 2.00 crore under plan scheme “IT-03: Skill Development and Human Resources for IT enabled services”. The department at present, does not have any executing agency under its control for implementing this scheme. Society for Promotion of Information Technology Industry in Punjab (SPITIP) will be an executing agency under the Department of Information Technology Punjab for implementing various schemes.</p>	<p>%age of milestones of activities performed</p>

SECTION 4

Description and definition of Success Indicators and proposed measurement methodology

Success Indicators	Description and definition	Measurement methodology
Industry in Punjab (SPITIP). b. Funds to be transferred to the Society (SPITIP) for execution of Project.		
Objective 3 – Action 1 Efficient Functioning of the RFD System	<p>Pursuant to the announcement made in the President’s address to both Houses of the Parliament in June 2009, Prime Minister approved the outline of the Performance Monitoring and Evaluation System (PMES) for all Government Departments in September 2009. As part of this system, at the beginning of each financial year, with the approval of the Minister concerned, each Department is to prepare Results-Framework Documents (RFD) consisting of the priorities set out by the concerned Minister.</p> <p>Regarding target for 2012-13, although RFD for 2012-13 was prepared in light of then activities performed by the Deptt. and which were related to e-Governance. Therefore, due to amendment of allocation of business rules 2012, such matter pertaining to e-Governance & Administrative Reforms were transferred to Deptt. of Governance Reforms. Therefore RFD prepared by this deptt, was forwarded to Deptt. of Governance Reforms.</p> <p>However as regards targets for year 2012-13 pertaining to new businesses allocated to Deptt. of IT, the Performance Management Divn. MGSIPAP was informed that it will take some more time in finalizing various activities under the new roles as well as modalities of transition, therefore the RFD of DoIT for year 2012-13 would be submitted after finalization of these. After considering the activities done undertaken the draft RFD targets for year 2012-13 was prepared and sent on 18.3.2013 and thereafter it performance evaluation was sent on 3.5.2013. Now RFD target for year 2013-14 is being forwarded.</p>	Dates on which Performance evaluation and RFD targets are submitted

SECTION 5

Specific performance requirement from other departments

Departments	Relevant success indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?	Remarks
PSIEC	Objective 1 – Action 1 Allotment of land from PSIEC to STPI for setting up center at Amritsar	Allotment of approximately 2.72 acres of available land at Amritsar Focal Point	For setting up of STPI center	Approximately 2.72 acres	Delay or inability in setting up of STPI Center	
Department of Finance	Objective 1 – Action 1 Transfer of Rs. 1 crore grant in aid to STPI Transfer of funds from State to STPI towards the building cost	Funds and their release from treasury	For setting up of STPI center	Rs. 1 crore	Delay or inability in setting up of STPI Center	
STPI	Objective 1 – Action 1 Identification of rented premises at Amritsar by STPI to start temporary operations	STPI to identify premises	To start temporary operations from rented building till own building is constructed	---	Delay or inability to start STPI's operations	
Chandigarh Administration, Confederation of Indian Industry (CII) and STPI	Objective 1 – Action 2 Successful organizing the annual IT event	Association with Chandigarh Administration, Confederation of Indian Industry (CII) and STPI Mohali for conducting the event	The event is organized with their association	100%	Inability to organize the event	
GMADA and Department of Housing & Urban Development	Objective 1 – Action 3 Getting formal approval/intimation from GMADA regarding allocation of 40 acres for ESDM cluster in Knowledge city	Allocation of land	For setting up of ESDM cluster	100%	Inability to setting up of ESDM cluster	
Various facilitation Departments like Power, Excise & Taxation,	Objective 1 – Action 4 To formulate policies for the overall development	Inputs from relevant Departments for provisioning various	Line departments are responsible for providing the declared incentives/	100%	Delay	

SECTION 5

Specific performance requirement from other departments

Departments	Relevant success indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?	Remarks
Housing & Urban Development, Revenue, PPCB (Environment), Industry & Commerce, Local Govt. etc	of the IT/ ITeS/ Electronics/ Knowledge industry	incentives and issuance of notification regarding exemptions, incentives, relaxations in light of finalized policy Inputs from relevant industry	exemptions and relaxations			
Society for Promotion of Information Technology Industry in Punjab (SPITIP)	Objective 2 – Action 1 P-STEP to be implemented in Punjab Government colleges for upgrading skill sets of youth of Punjab	Society for Promotion of IT Industry in Punjab (SPITIP) is to be constituted under Department of Information Technology, Punjab	SPITIP is to administer the Promotion of IT Industry in Punjab, Policy and setting up of IT Parks and Knowledge Parks and Policy for encouragement of IT enabled service industry by setting up the necessary administrative, financial, legal and technical framework, implementation mechanism and resources in the State of Punjab	100%	Inability to carry forward the programme through Department of Information Technology	
Department of Information Technology	Human resource	Relevant capacities necessary	To carry forward the altogether new businesses allocated to the Department of Information Technology	100%	Delay in proper implementation of the businesses allocated to the Department of Information Technology	