



**RESULT FRAMEWORK DOCUMENT  
(R F D)**

**OF**

**DEPARTMENT OF  
INFORMATION TECHNOLOGY, PUNJAB**

**FOR THE YEAR  
2014-15**  
(01.04.2014 to 31.03.2015)

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## A Brief Background About The Department of Information Technology, Punjab (DoIT, Punjab)

Vide order No.1/1/2012-GC(5)/3742 dated 16<sup>th</sup> March, 2012 issued by the Department of General Administration (General Coordination Branch), Government of Punjab, the Governor of Punjab has amended the Government of Punjab, Allocation of Business Rules 2007 called the Government of Punjab, Allocation of Business (1st Amendment) Rules, 2012. Vide rule 2 (d) of this amendment rules, the “19 DEPARTMENT OF INFORMATION TECHNOLOGY” have been allocated the following businesses:-

1. Promotion of IT Industry in Punjab.
2. Policy for setting up of IT Parks and Knowledge Parks.
3. Policy for encouragement of IT enabled service industry.

### Organization Structure of DoIT, Punjab

Hon'ble Minister Information Technology is the overall Minister-In-Charge of the Department of Information Technology Punjab. The Department is under the administrative control of the Principal Secretary Department of Information Technology Punjab. Further, Director, Department of Information Technology is the Head of the Department who monitors, reviews and executes all activities of Department.

Following is the present organization structure of the Department of Information Technology Punjab (DIT):-

S.N.	Name of posts	Total No of Posts	Filled	Vacant
1.	Director, IT	1	1	0
2.	Addl. Director-cum-Addl. Chief Consultant (IT)	1	0	1
3.	Senior System manager-cum-Senior Consultant	3	2	1
4.	System manager-cum Consultant	4	0	4
5.	Assistant Manager-cum-Assistant Consultant	6	3	3
6.	Assistant Controller (F&A)	1	1	0
7.	GIS Expert	1	0	1

S.N.	Name of posts	Total No of Posts	Filled	Vacant
8.	Senior Developer	1	0	1
9.	Database Administrator	1	0	1
10.	System Administrator	1	0	1
11.	Personal Assistant	1	1	0
12.	Superintendent	1	0	1
13.	Technical Assistant	8	3	5
14.	Accountant	1	0	1
15.	Senior Assistant	2	0	2
16.	Senior Scale Stenographer	1	1	0
17.	Clerk-cum-Data Entry Operator	12	3	9
18.	Receptionist-cum-EPABX	1	1	0
19.	Driver	3	1	2
20.	Computer Helper-cum-cleaner-messenger-cum-peon	6	4	2
21.	Sweeper	2	0	2
	<b>Total</b>	58	21	37

## Section 1

### Vision, Mission, Objectives and Functions

**Vision:**

To position the State of Punjab as one of the most preferred and competitive investment destinations in the field of Information Technology (IT) and Information Technology enabled service (ITES) industry.

**Mission:**

To create simple, investor friendly, efficient, conducive and an enabling ecosystem for investment in field of Information Technology (IT), Knowledge and ITES industry in the State of Punjab by focusing on policy advocacy, reforms, facilitating infrastructure, human capital development, proactive engagement with investors and customer care.

**Objectives:**

1. To prepare appropriate strategic and effective plan/ framework for Promotion of IT Industry in Punjab and better tactical and operational decision-making for its efficient monitoring and management.
2. To prepare Policy for setting up of IT Parks and Knowledge Parks.
3. To bring about effective levels of collaboration amongst various stakeholders such as Department of Industry, Department of Employment Generation & Training, Department of Technical Education & Training, citizens and businesses etc with an aim of encouragement of IT enabled service industry.

**Functions:****1. Brief background:-**

The Department of Information Systems and Administrative Reforms (DISAR) was created on the 13th Oct. 1998 by merging the then Department of Administrative Reforms Punjab, the Evaluation Wing of the Department of General Administration Punjab and Computer Wing of the Department of Planning Punjab. The Department of Information Systems and Administrative Reforms was renamed as the Department of Information Technology Punjab.

Earlier, the basic aim of the Department of Information Technology Punjab was to formulate and implement an action plan for induction of Information Technology / e-Governance in the entire State at all levels in coordination with the concerned Departments.

Later vide rule 2 (d) of the Government of Punjab, Allocation of Business (1st Amendment) Rules, 2012 issued vide order No.1/1/2012-GC(5)/3742 dated 16th March, 2012 of the Department of General Administration (General Coordination Branch), Government of Punjab, the Department of Information Technology Punjab have been allocated the following businesses:-

1. Promotion of Information Technology (IT) Industry in Punjab.
2. Policy for setting up of Information Technology (IT) Parks and Knowledge Parks.
3. Policy for encouragement of Information Technology enabled service (ITES) industry.

Whereas vide these rules, the work related to Administrative Reforms, e-Governance, Administration of the Right to Information Act, etc have been allocated to the Department of Governance Reforms Punjab.

The amended rules entrusts the Department of Information Technology Punjab to promote Information Technology (IT) and Information Technology Enabled Services (ITES) industry in the State.

**2. Main activities/functions of the department:-**

Since altogether new businesses have been allocated to the Department of Information Technology Punjab, so the Department apart from performing assignments assigned to it from time-to-time is also exploring and studying various activities/ functions that it need to perform. However, the Department envisions undertaking various activities/ functions including the following:-

- a. To prepare appropriate strategic and effective plan/ framework for the promotion of IT Industry in the State of Punjab and better tactical and operational decision-making for its efficient monitoring and management.

- b. Policy formulation, review and revision for setting up of Information Technology (IT) Parks and Knowledge Parks and oversee its implementation.
- c. Bring-in investments in IT, Knowledge and ITES sector in Punjab.
- d. Policy formulation, review and revision for encouragement of Information Technology enabled service (ITES) industry and oversee its implementation.
- e. Single window facilitation for promoting knowledge industry in the areas of IT and IT Enabled Services.
- f. Infrastructure creation and development for knowledge industry.
- g. Marketing of the State as a preferred investment destination in field of Information Technology (IT), Knowledge and ITES industry.
- h. To bring about effective levels of collaboration amongst various stakeholders such as Department of Industry, Punjab Information & Communication Technology Corporation Ltd., Department of Employment Generation & Training, Department of Technical Education & Training, citizens and businesses etc with an aim of encouragement of IT enabled service industry.
- i. The Department of Information Technology will take necessary steps in consultations with the various stakeholders in the state for development of IT Industry and IT Corridors for attracting investments in IT and associated sectors in the state.
- j. The Department will seek consultancy and guidance from private sector/ industry associations/ bodies for studying the best practices and success stories with objectives of promotion of investments from domestic and foreign sources; creation of employment opportunities and development of infrastructure facilities.
- k. For encouragement of IT enabled service (ITeS) industry appropriate measures would be taken for developing skills and knowledge of youth of Punjab in the desired fields or areas for suitable placement within the state itself.

**3. Brief description of schemes:****a) IT-01: Development & Implementation of IT Parks and Knowledge Parks and IT enabled Services (ITeS) Industry:****Setting up of STPI centers**

Software Technology Parks of India (STPI) is an autonomous body owned by Government of India, Ministry of Communication and Information Technology and having promotional role viz. implementation of STP/EHTP (Electronic Hardware Technology Park) scheme, set-up and manage infrastructure facilities and to provide other service like technology assessment and professional training.

On the initiative of Hon'ble Information Technology Minister Punjab, STPI has agreed in setting up of STPI center at Amritsar. The government has already identified and offered 2.72 acres of land at Focal Point at Amritsar for Public building for setting up of STPI centre at Amritsar. Memorandum of Understanding (MoU) has been signed between Director General STPI and Principal Secretary, Deptt. of Information Technology Punjab in the august presence of Hon'ble Information Technology Minister, Punjab on December 2, 2013 at Chandigarh. Establishment of STPI facilities and state-of-the-art incubation facility at Amritsar was considered absolutely necessary for all inclusive growth of the software industry in this region. The number of units can grow up rapidly, once STPI would set up its incubation infrastructure and HSDC facility. Opening of office space of Department of Information Technology in STPI premises both at Mohali as well as in Amritsar has also been agreed upon.

**Setting up of Electronics Design & Manufacturing (ESDM) Cluster at Mohali**

In addition to above, Union Cabinet has approved the Setting up of Electronics Design & Manufacturing (ESDM) Cluster Scheme to provide world-class infrastructure for attracting investments in the Electronics System Design Manufacturing (ESDM) Sector. This scheme aims to encourage manufacturing of specific high priority electronic product lines in India by providing capital grant for creation of electronic manufacturing clusters. The common infrastructure in each Electronics Manufacturing Clusters (EMC) would be subsidized by Govt. of India



to the extent of 50% & subject to a ceiling of Rs. 50 crores for a land of 100 acres.

The Scheme offers financial support for the development of EMCs as it is expected that these EMCs would aid the growth of the Electronics System Design Manufacturing (ESDM) sector, help development of entrepreneurial ecosystem, drive innovation and catalyze the economic growth of the region by increasing employment opportunities and tax revenues. The scheme will support setting up of both Greenfield and Brownfield EMCs. The scheme is expected to create an indigenous manufacturing eco-system for electronics in the country.

It was decided in meeting held on 28-05-2013 under the chairmanship of Hon'ble Information Technology Minister, Punjab to transfer cluster of 40 acres of land to Department of Information Technology, Punjab. As a result, Chief Administrator, GMADA vide letter dated 5-07-2013 has asked Estate Officer, Mohali to transfer 40 Acres of land. Sewerage, power and water supply lines upto outer limit of ESDM Park will be provided by GMADA. Internal Development will be carried out by Department of Information Technology.

Govt. of India is providing funds to the Special Purpose Vehicle (SPV) constituted for the purpose for the use of common facilities like basic infrastructure, welfare schemes under this park.

An outlay of Rs. 2.25 crore has been approved by Finance Department against proposal of Rs. 15.90 crores for the above said functions of the department in the financial year 2014-15.

**b) IT-02: Creation of Departmental Infrastructure:**

The department has been allotted new functions related to promotion of IT Industry in Punjab, Policy for setting up of IT Parks and Knowledge Parks and Policy for encouragement of IT enabled service industry for which the department has to set up the required infrastructure accordingly to perform its new functions effectively and efficiently. Strengthening of departmental infrastructure will result in overall positive outlook of the department and will attract more private partners from India & abroad.

The department has already decided for setting up of an STPI (Software Technology Parks of India) centre at Amritsar and Knowledge park in SAS Nagar (Mohali). The Department proposes to open its offices alongwith infrastructure at Amritsar and SAS Nagar (Mohali) to supervise the above projects.

An outlay of Rs. 1.00 crore has been approved by Finance Department against proposal of Rs. 2 crore for the above said functions of the department in the financial year 2014-15.

**c) IT-03: Development of Human Resources in the field of IT/ITeS:**

For the encouragement of IT enabled Services (ITeS) industry appropriate measures would be taken for developing skill and technical know-how of youth of Punjab in the desired fields for suitable placement within the state itself. Under this scheme, a training programme P-STEP (Punjab Skill Training and Employment Potential) has been finalized which will be executed by the society "Society for Promotion of IT Industry in Punjab (SPITIP)" which has been constituted under the Department of Information Technology, Punjab. The aforesaid training programme will be run in collaboration with Department of Higher Education in which B.A./B.Sc. final year students of Government Colleges would be imparted training which includes training on Communication skills and Soft-skills, Customer care - Product & Services, IT Fundamentals–General Computer Proficiency, Resume & Interview Skills, Business Etiquette & Professional Decorum and Domain Specific skills. The department will implement this programme in rural areas also.

An outlay of Rs. 2.00 crore has been approved by Finance Department against proposal of Rs. 3.5 crores for the above said functions of the department in the financial year 2014-15.

**d) IT-04: Promotion of IT/ ITeS/ Knowledge Industry:**

With a view to promote and attract investment and trade, the department will seek consultancy and guidance from private sector / industry associations/ bodies for studying the best practices and success stories with objectives of promotion of investments from domestic and foreign sources; creation of

employment opportunities and development of infrastructure facilities. In the process the department will study the existing IT parks set up by other state governments/ agencies through participation in trade fairs/ exhibitions/ visits / awareness programmes etc. The department will also carry out marketing campaigns. The department proposes to conduct technology assessment/ market analysis/ market segmentation to organize workshops/ exhibitions. Necessary steps will be taken in consultations with various stakeholders in the state for development of ICTE Industry and ICTE Corridors for attracting investments in ICTE and associated sectors in the state and will primarily focus to bridge the gap between ICTE industry and government in the State. The department will formulate and implement strategies for attracting investment through broad-based incentives that promote IT / ITeS service industry and supports research & development in the sector. It will focus on amendments of existing policies with an objective to reduce obstacles and handing out incentives to all investors on the one hand, and setting up conditions to selectively promote strategic investments on the other, given the present context. The department will also examine regarding provision of favorable tax incentives and other complimentary giveaways as a step to attract IT investments in the State from private parties. The scheme will be executed by the society "Society for Promotion of IT Industry in Punjab (SPITIP)" which has been constituted under the Department of Information Technology, Punjab

An outlay of Rs. 2.00 crore has been approved by FD against proposal of Rs. 2.5 crores for the above said functions of the department in the financial year 2014-15.

## Section 2

### Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4		Column5	Column6				
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	V. Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
Objective 1 Promotion of IT/ ITeS/ Electronics/ Knowledge Industry	75	<b>Action 1</b> Setting up of Software Technology Parks of India (STPI) at Amritsar	Following milestones:- a. Transfer of Rs. 1 crore grant in aid to STPI as per requirement of Govt. of India. b. Identification of rented premises at Amritsar by STPI to start temporary operations till the building is constructed. c. Transfer of funds of Rs. 4 crores from State to STPI towards the building cost d. Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot cost. e. Operationalizing of the STPI center.	% (%age of milestone)	20	80	72	64	56	48
		<b>Action 2</b> Annual IT event	Organizing the annual IT event	% (%age of milestone)	20	100	90	80	70	60
		<b>Action 3</b> Setting up of Electronics Design & Manufacturing (ESDM) Cluster at Mohali to provide world-class infrastructure for attracting investments in the Sector	Following milestones:- a. Physical possession of 40 acres land for ESDM cluster in Knowledge city. b. Appointment of consultant for handholding for formation of SPV for Greenfield ESDM cluster c. Survey of electronic companies for inclusion in cluster. d. Preliminary preparation for	% (%age of milestone)	20	80	72	64	56	48

## Section 2

### Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4	Column5	Column6					
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	V. Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
			finalizing of SPV members e. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.							
		<b>Action 4</b> To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry	a. Review and revision of the finalized Incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs. b. Providing comments/ clarifications on the policy. c. Framing financial rules of the Society for Promotion of IT Industry in Punjab (SPITIP).	% (%age of milestone)	15	100	90	80	70	60
<b>Objective 2</b> Skill Development and Human Resources for IT enabled services	20	<b>Action 1</b> To run training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for upgrading skill sets of youth of Punjab	Following milestones:- a. The PSTEP programme will be implemented through Society for Promotion of IT Industry in Punjab (SPITIP) b. Funds to be transferred to the Society (SPITIP) for execution of Project.	% (%age of milestone)	20	80	72	64	56	48

## Section 2

### Inter se Priorities among Key Objectives, Success Indicators and Targets

Column1	Column2	Column3	Column4	Column5	Column6					
Objective	Weight	Actions	Success indicators	Unit	Weight	Target/ Criteria Value				
						Excellent	V. Good	Good	Fair	Poor
						100%	90%	80%	70%	60%
		<b>Action 2</b> The Gol has selected Punjab State o run training programme through DOIT Punjab, for Skill Development in ESDM Sector in the State of Punjab	Following milestones:- a. MoU will be signed between Society (SPITIP) and DeitY, Gol b. MoU will be signed between Society (SPITIP) and Training partners, C-DAC Mohali and NIELIT, Chandigarh Centre for implementation of the Project.							
<b>Objective 3</b> Efficient Functioning of the RFD System	5	<b>Action 1</b> Submission of Performance Evaluation viz-a-viz RFD for year 2013-14	On-time submission	Date	3	30.04.14	07.05.14	14.05.2014	21.05.2014	28.05.2014
		<b>Action 2</b> Submission of Draft RFD of targets for year 2014-15 to the Advisor, Performance Mgmt. Divn.	On-time submission	Date	2	17.10.2014	24.10.2014	31.10.2014	7.11.2014	14.11.2014

### SECTION 3

#### Trend Values of the Success Indicators

Column1	Column2	Column3	Column 4	Column5	Column 6	Column 7	Column 8	Column 9
Objective	Actions	Success indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Trend value for FY 14-15 (anticipated)	Projected Value for FY 15-16	Projected Value for FY 16-17
<b>Objective 1</b> Promotion of IT/ ITeS/ Electronics / Knowledge Industry	<b>Action 1</b> - Setting up of Software Technology Parks of India (STPI) at Amritsar	Following milestones:- a. Transfer of Rs. 1 crore grant in aid to STPI as per requirement of Govt. of India b. Identification of rented premises at Amritsar by STPI to start temporary operations till the building is constructed c. Transfer of funds of Rs. 4 crores from State to STPI towards the building cost d. Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot cost. e. Operationalizing of the STPI center.	% (%age of milestone)	Acceptance of Feasibility study by Govt. of India	a) Land Allotted to STPI b) MoU signed with STPI	a. Transfer of Rs. 1 crore grant in aid to STPI as per requirement of Gol b. Identification of rented premises at Amritsar by STPI to start temporary operations till the building is constructed c. Transfer of funds of Rs. 4 crores from State to STPI towards the building cost d. Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot cost. e. Operationalizing of the STPI center.	Functioning of STPI at Amritsar from rented premises as makeshift arrangement	Functioning of STPI at Amritsar
	<b>Action 2</b> - Annual IT event	Successful organizing the annual IT event	% (%age of milestone)	Successfully organized the annual IT event	Successfully organized the IT event	Successful organizing the annual IT event	Successful organizing the annual IT event	Successful organizing the annual IT event
	<b>Action 3</b> - Setting up of Electronics Design & Manufacturing (ESDM) Cluster at Mohali to provide world-class infrastructure for	Following milestones:- a. Physical possession of 40 acres land for ESDM cluster in Knowledge city. b. Appointment of consultant for handholding for	% (%age of milestone)	---	a. Got formal approval/intimation from GMADA regarding allocation of 40 acres for ESDM cluster	a. Physical possession of 40 acres land for ESDM cluster in Knowledge city. b. Appointment of consultant for formation of SPV c. Survey of electronic	a. Obtaining approval for Greenfield cluster from DeitY, MCIT, Gol. b. Initiating further	Setting up ESDM cluster

### SECTION 3

#### Trend Values of the Success Indicators

Column1	Column2	Column3	Column 4	Column5	Column 6	Column 7	Column 8	Column 9
Objective	Actions	Success indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Trend value for FY 14-15 (anticipated)	Projected Value for FY 15-16	Projected Value for FY 16-17
	attracting investments in the Sector	formation of SPV for Greenfield ESDM cluster c. Survey of electronic companies for inclusion in cluster. d. Preliminary preparation for finalizing of SPV members e. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Ministry of Communication & Information Technology, Govt. of India.			in Knowledge city. b. IT hardware and software policy finalized	companies for inclusion in cluster. d. Preliminary preparation for finalizing of SPV members e. Submission of prelim application for Greenfield cluster to DeitY, MCIT, Gol.	necessary action for setting up ESDM cluster	
	<b>Action 4</b> - To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry	Following milestones:- a. Review and revision of the finalized Incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs. b. Providing comments/ clarifications on the policy as per requirements. c. Framing financial rules of the Society for Promotion of IT Industry in Punjab (SPITIP).	% (age of milestone)	a. Study the existing related Policies b. Initiating process for drafting of IT related policies c. Interacting with related	e. Took feedback from various industrial associations. f. Studied & made comparative analysis of other State IT Policies. g. Prepared	a. Review and revision of the finalized Incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs. b. Providing comments/ clarifications on the policy. c. Framing financial rules of the Society SPITIP.	a. Review and revision of the finalized incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs. b. Providing comments/ clarifications on the policy	a. Review and revision of the finalized incentives for Electronics Hardware and IT Policy notified under FIIPS-2013 as per needs. b. Providing comments/ clarifications



### SECTION 3 Trend Values of the Success Indicators

Column1	Column2	Column3	Column 4	Column5	Column 6	Column 7	Column 8	Column 9
Objective	Actions	Success indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Trend value for FY 14-15 (anticipated)	Projected Value for FY 15-16	Projected Value for FY 16-17
				Industry to obtain their inputs/ comments d. Discussing and taking views on the inputs/ comments	draft Policy & finalized the incentives for Electronics Hardware and IT Policy which has been notified under FIIPS-2013.		as per requirements	on the policy as per requirements.
<b>Objective 2</b> Skill Development and Human Resources for IT enabled services	<b>Action 1</b> - To run training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for upgrading skill sets of youth of Punjab	Following milestones:- a. The PSTEP programme will be implemented through Society for Promotion of IT Industry in Punjab (SPITIP) b. Funds to be transferred to the Society (SPITIP) for execution of Project.	% (%age of milestone)	---	a. Decided to implement the project through the Society SPITIP. b. Society created and registered.	To run training programme Punjab Skill Training for Employment Potential (P-STEP)	To run training programme Punjab Skill Training for Employment Potential (P-STEP)	To run training programme Punjab Skill Training for Employment Potential (P-STEP)
	<b>Action 2</b> - The Gol has selected Punjab State to run training programme through DoIT Punjab, for Skill	Following milestones:- a. MoU will be signed between Society (SPITIP) and DeitY, Gol b. MoU will be signed between Society (SPITIP) and	% (%age of milestone)	---	---	a. Signing MoU between Society (SPITIP) and DeitY, Gol b. If approved, signing MoU between Society (SPITIP) and Training	To run training programme for Skill Development in ESDM Sector in the State of Punjab, after	To run training programme for Skill Development in ESDM Sector in the

### SECTION 3

#### Trend Values of the Success Indicators

Column1	Column2	Column3	Column 4	Column5	Column 6	Column 7	Column 8	Column 9
Objective	Actions	Success indicators	Unit	Actual Value for FY 12-13	Actual Value for FY 13-14	Trend value for FY 14-15 (anticipated)	Projected Value for FY 15-16	Projected Value for FY 16-17
	Development in ESDM Sector in the State of Punjab	Training partners, C-DAC Mohali and NIELIT, Chandigarh Centre for implementation of the Project.				partners, C-DAC Mohali and NIELIT, Chandigarh Centre for implementation of the Project.	approval and release of funds by Gol	State of Punjab, after approval and release of funds by Gol
<b>Objective 3</b> Efficient Functioning of the RFD System	<b>Action 1</b> - Submission of Performance Evaluation	On-time submission	Date	07.03.2012 (Evaluation for year 2011-12)	07.05.2013 (Performance evaluation for year 2012-13)	30.04.2014 (Performance evaluation for year 2013-14)	15.05.2015 (Performance evaluation for year 2014-15)	15.05.2016 (Performance evaluation for year 2014-15)
	<b>Action 2</b> - Submission of Draft RFD of targets	On-time submission	Date	18.03.2013 (RFD targets for year 2012-13)	17.10.2013 (RFD targets for year 2013-14)	17.10.2014 (RFD targets for year 2014-15)	31.05.2015 (RFD targets for year 2015-16)	31.05.2016 (RFD targets for year 2016-17)

## SECTION 4

## Description and definition of Success Indicators and proposed measurement methodology

S.I. No.	Success Indicators	Description	Definition	Measurement	General Comments
1.	<p><b>Objective 1 – Action 1</b> Setting up of STPI at Amritsar</p> <ol style="list-style-type: none"> <li>1. Transfer of Rs. 1 crore grant in aid to STPI as per requirement of Govt. of India</li> <li>2. Identification of rented premises at Amritsar by STPI to start temporary operations till the building is constructed</li> <li>3. Transfer of funds of Rs. 4 crores from State to STPI towards the building cost</li> <li>4. Transfer of funds of Rs. 5.984 crores from State to PSIEC for plot cost.</li> <li>5. Operationalizing of the STPI center.</li> </ol>	<p>Software Technology Parks of India (STPI) is an autonomous body owned by Government of India, Ministry of Communication and Information Technology, Department of Information Technology and having promotional role viz. implementation of STP/EHTP (Electronic Hardware Technology Park) scheme, set-up and manage infrastructure facilities and to provide other service like technology assessment and professional training. STPI is one of the first data communication carriers of India. During the foundation stone laying ceremony of STPI Incubation centre at Mohali, Hon'ble Union Minister for Communication &amp; IT and HRD, Shri Kapil Sibal has announced to consider opening of a STPI centre at Amritsar as per the demand of the Punjab Government.</p>	<p>On the initiative of Punjab Government, STPI has given its approval to set up another STPI center at Amritsar in addition to one already set up at Mohali. As per current policy of Govt. of India for setting up of new STPI centre, the State Government has to provide following for setting up of new STPI centre in the state:</p> <ol style="list-style-type: none"> <li>i. 3 acres of land,</li> <li>ii. 10,000 sq. feet of built up space,</li> <li>iii. Grant-in-aid of Rs. 1 crore to STPI to partially defray the total project cost and</li> <li>iv. A feasibility to assess the potential of the location.</li> </ol>	%age of milestones of activities performed	
2.	<p><b>Objective 1 – Action 2</b> Annual IT event Successful organizing the annual IT event</p>	<p>During the last financial year, 2-Day Annual IT Conference on the theme 'Thinking Ahead of the Curve' was successfully organized on 20-21 November 2013 by Department of Information Technology, Punjab in association with Chandigarh Administration, Confederation of Indian Industry (CII) and STPI Mohali in the</p>	<p>During this financial year 2014-15, Department of Information Technology, Punjab in association with Chandigarh Administration, Confederation of Indian Industry (CII) and STPI Mohali is again planning to conduct an Annual IT conference to promote the region as an emerging destination for knowledge industries and facilitate business development for the local</p>	%age of milestones of activities performed	

## SECTION 4

## Description and definition of Success Indicators and proposed measurement methodology

S.I. No.	Success Indicators	Description	Definition	Measurement	General Comments
		Northern Region HQ of CII at Chandigarh.	IT companies.		
3.	<p><b>Objective 1 – Action 3</b> Setting up of Electronics Design &amp; Manufacturing (ESDM) Cluster at Mohali to provide world-class infrastructure for attracting investments in the Sector</p> <p>a. Physical possession of 40 acres for ESDM cluster in Knowledge city.</p> <p>b. Appointment of consultant for handholding for formation of SPV for Greenfield ESDM cluster</p> <p>c. Survey of electronic companies for inclusion in cluster.</p> <p>d. Preliminary preparation for finalizing of SPV members</p> <p>e. Submission of preliminary application for Greenfield cluster to Department of Information Technology, Govt. of India.</p>	<p>The Union Cabinet has approved the said Scheme to provide world-class infrastructure for attracting investments in the Electronics System Design Manufacturing (ESDM) Sector. This scheme notified on 22nd October, 2012 aims to encourage manufacturing of specific high priority electronic product lines in India by providing capital grant for creation of electronic manufacturing clusters. The common infrastructure in each EMC would be subsidized by Govt. of India to the extent of 50% &amp; subject to a ceiling of Rs. 50 Crores for a land of 100 acres.</p> <p>The Scheme offers financial support for the development of EMCs as it is expected that these EMCs would aid the growth of the ESDM sector, help development of entrepreneurial ecosystem, drive innovation and catalyze the economic growth of the region by increasing employment opportunities and tax revenues. The scheme will support setting up of both Greenfield and Brownfield EMCs.</p>	<p>The scheme is expected to create an indigenous manufacturing eco-system for electronics in the country. It will foster the manufacturing of indigenously designed and manufactured chips creating a more cyber secure ecosystem in the State. It will enable tapping the great economic potential that this knowledge sector offers. The increased development and manufacturing in the sector will lead to greater economic growth through more manufacturing and consequently greater employment in the sector. Greater Mohali Area Development Authority is setting up Knowledge City in Sector 66-B, 82-A, 83-A and 101-A at Mohali wherein it is proposed to put up I.T. units both for software and hardware including ESDM units. ESDM Cluster of 40 acres has been proposed to be set up in the Knowledge City, Mohali with the financial assistance from Department of Information Technology, Ministry of Communication &amp; Information Technology, Govt. of India.</p>	%age of milestones of activities performed	
4.	<p><b>Objective 1 – Action 4</b> To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge</p>	<p>The Department of Information Technology Punjab have been allocated new businesses as per the following:-</p> <ul style="list-style-type: none"> <li>Promotion of Information</li> </ul>	<p>As next process/ activity, the department would review and revise the Policy as per needs and also provide comments/ clarifications on the policy as per</p>	%age of milestones of activities	

## SECTION 4

## Description and definition of Success Indicators and proposed measurement methodology

S.I. No.	Success Indicators	Description	Definition	Measurement	General Comments
	<p>industry - Following milestones:-</p> <p>a. Review and revision of the finalized Incentives for Electronics Hardware &amp; IT Industry Policy notified under FIIPS-2013 as per needs.</p> <p>b. Providing comments/clarifications on the policy as per requirements.</p> <p>c. Framing financial rules of the Society for Promotion of IT Industry in Punjab (SPITIP).</p>	<p>Technology (IT) Industry in Punjab.</p> <ul style="list-style-type: none"> <li>Policy for setting up of Information Technology (IT) Parks and Knowledge Parks.</li> <li>Policy for encouragement of Information Technology enabled service (ITES) industry.</li> </ul> <p>Therefore the department initiated formulating related policies in consideration with the current trends in various states and feedback from related industry representatives.</p> <p>Draft Incentives for Electronics Hardware &amp; IT Industry Policy was finalized and has been incorporated under Fiscal Incentives for Industrial Promotion – 2013 notified by the Department of Industries &amp; Commerce Punjab under chapter 6.</p>	<p>requirements.</p> <p>Further, since the Department has created a Society (namely, SPITIP) for implementing various projects and that the Society has been registered, so in order to streamline the processes of the Society, department would frame financial rules of the SPITIP.</p>	performed	
5.	<p><b>Objective 2 – Action 1</b></p> <p>To run training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for upgrading skill sets of youth of Punjab</p> <p>Following milestones:-</p> <p>a. The PSTEP programme will be implemented through Society for Promotion of IT Industry in Punjab (SPITIP)</p> <p>b. Funds to be transferred to the Society (SPITIP) for</p>	<p>During the financial year 2014-15, there is a budget provision of Rs. 2.00 crore under plan scheme “IT-03 : Skill Development and Human Resources for IT enabled services”. There was a proposal of the Department to declare Punjab Infotech as nodal agency for running training programme Punjab Skill Training for Employment Potential (P-STEP) in Punjab Government colleges for upgrading skill sets of youth of Punjab.</p>	<p>But now the Department decided that the programme will be executed through the Society under DoIT.</p>	%age of milestones of activities performed	

## SECTION 4

## Description and definition of Success Indicators and proposed measurement methodology

S.I. No.	Success Indicators	Description	Definition	Measurement	General Comments
	execution of Project.				
6.	<b>Objective 2 – Action 2</b> The GoI has selected Punjab State to run training programme through DOIT Punjab, for Skill Development in ESDM Sector in the State of Punjab	The scheme aims to enhance the human resource availability in ESDM sector through public and private sector. The scheme inter alia aims to attract human resource undergoing studies in schools (IX standard onwards), ITIs, Polytechnics/ UG colleges (Non-Engineering) and school drop-outs/ un-employed youth and provide them additional skills that are recognized by industry for employment in ESDM sector.	The objective of the GoI scheme is to provide financial assistance for facilitating skill development for 15000 persons in ESDM sector for improving employability of students/ un-employed youth.	%age of milestones of activities performed	
7.	<b>Objective 3 – Action 1</b> Efficient Functioning of the RFD System	Pursuant to the announcement made in the President's address to both Houses of the Parliament in June 2009, Prime Minister approved the outline of the Performance Monitoring and Evaluation System (PMES) for all Government Departments in September 2009.	As part of this system, at the beginning of each financial year, with the approval of the Minister concerned, each Department is to prepare Results-Framework Documents (RFD) consisting of the priorities set out by the concerned Minister.	Dates on which Performance evaluation and RFD targets are submitted	

## SECTION 5

## Specific performance requirement from other departments

Departments	Relevant success indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?	Remarks
Department of Finance	<p><b>Objective 1 – Action 1</b> Transfer of funds from State to PSIEC for plot cost Transfer of Rs. 1 crore grant in aid to STPI Transfer of funds from State to STPI towards the building cost Transfer of funds for rented building to start temporary operations till own building is constructed Appointment of consultant for formation of SPV etc</p>	Funds and their release from treasury	<p>For setting up of STPI center</p> <p>For formation of SPV &amp; submission of application to GOI for EMC</p>	<p>Rs. 5.984 crore</p> <p>Rs. 1 crore</p> <p>Rs 4 crore</p> <p>Rs. 25 lacs</p> <p>Rs. 50 lacs</p>	<p>Delay or inability in setting up of STPI Center</p> <p>Delay or inability in setting up of SPV and EMC</p>	
STPI	<p><b>Objective 1 – Action 1</b> Identification of rented premises at Amritsar by STPI to start temporary operations Construction of 30000 sq.ft. of area by STPI</p>	STPI to identify premises	To start temporary operations from rented building till own building is constructed	<p>Rs 25 lacs</p> <p>Rs. 4 crore</p>	Delay or inability to start STPI's operations	
Chandigarh Administration, Confederation of Indian Industry (CII) and STPI	<p><b>Objective 1 – Action 2</b> Successful organizing the annual IT event</p>	Association with Chandigarh Administration, Confederation of Indian Industry (CII) and STPI Mohali for conducting the event	The event is organized with their association	Rs. 15 Lacs	Inability to organize the event	
GMADA and Department of Housing & Urban	<p><b>Objective 1 – Action 3</b> Physical possession of 40</p>	Allocation of land	For setting up of ESDM cluster	100%	Inability to setting up of ESDM cluster	

## SECTION 5

## Specific performance requirement from other departments

Departments	Relevant success indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?	Remarks
Development	acres land for ESDM cluster in Knowledge city.					
Various facilitation Departments like Power, Excise & Taxation, Housing & Urban Development, Revenue, PPCB (Environment), Industry & Commerce, Local Govt. etc	<b>Objective 1 – Action 4</b> To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry	Inputs from relevant Departments for provisioning various incentives and issuance of notification regarding exemptions, incentives, relaxations in light of finalized policy	Line departments/ authorities are responsible for providing the declared incentives/ exemptions and relaxations	100%	Delay	
Department of Higher Education	<b>Objective 2 – Action 1</b> P-STEP to be implemented in Punjab Government colleges for upgrading skill sets of youth of Punjab	To provide candidates to be trained To provide infrastructure like labs, workshops, furniture, etc	Basic needs	100%	Programme could not be implemented successfully	
DeitY, MCIT, Government of India	<b>Objective 2 – Action 2</b> The Gol has selected Punjab State to run training programme through DOIT Punjab, for Skill Development in ESDM Sector in the State of Punjab	Timely financial assistance & support from Govt. of India	To start the scheme	100%	Scheme could not be initiated	
(1) Department of Technical Education & Industrial Training (2) Department of School Education (3) Department of Employment Generation	<b>Objective 2 – Action 2</b> The Gol has selected Punjab State to run training programme through DOIT Punjab, for Skill Development in ESDM Sector in the State	To provide candidates to be trained To provide infrastructure like labs, workshops, furniture, trainers, etc	Basic needs	100%	Scheme could not be implemented successfully	



## SECTION 5

## Specific performance requirement from other departments

Departments	Relevant success indicator	What do you need?	Why do you need it?	How much you need?	What happens if you do not get it?	Remarks
& Training (4) NIELIT, Chandigarh centre (5) C-DAC Mohali	of Punjab					
Govt. of Punjab	<b>Objective 3 – Action 1</b> Efficient Functioning of the RFD System	Timely appointment of Administrative Secretary	Timely submission of RFD targets for year 2014-15	100%	Delay in submission of RFD target report for the year 2014-15. And uploading of RFD performance of year 2013-14 & RFD targets of year 2014-15	
Department of Information Technology	Human resource	Relevant capacities necessary	To carry forward the altogether new businesses allocated to the Department of Information Technology	100%	Delay in proper implementation of the businesses allocated to the Department of Information Technology	

## SECTION 6

### Outcome / Impact of activities of department

S. No	Outcome / Impact	Jointly responsible for influencing this outcome / impact with the following organizations / deptt.s	Success Indicator(s)	Unit	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
1.	Promotion of IT/ ITeS/ Electronics / Knowledge Industry in Punjab - Setting up of STPI at Amritsar	Sanctioning of funds by Department of Finance, STPI	Setting up of Software Technology Parks of India (STPI) at Amritsar	%age of milestone	---	Acceptance of Feasibility study by Govt. of India	Land Allotted to STPI And MoU signed with STPI	Operationalization of STPI centre	Functioning of STPI at Amritsar from rented premises as makeshift arrangement
2.	Promotion of IT/ ITeS/ Electronics / Knowledge Industry in Punjab - Setting up of ESDM Cluster at Mohali	GMADA and DeitY, MCIT, Gol for granting approval for Greenfield cluster after submission of application by Consultant duly	a. Possession of 40 acres land for ESDM cluster. b. Appointment of consultant for handholding for formation of SPV for Greenfield ESDM cluster.	%age of milestone	---	---	Formal approval/intimation from GMADA regarding allocation of 40 acres in Knowledge city.	Physical possession of 40 acres land. Appointment of consultant for formation of SPV	Obtaining approval for Greenfield cluster from DeitY, MCIT, Gol and initiating necessary action for setting up ESDM cluster
3.	Annual IT event	sanctioning of funds by Department of Finance, STPI	Successful organizing the annual IT event	%age of milestone	Successfully organized the annual IT event	Successfully organized the IT event	Successfully organized the IT event	Successfully organizing the annual IT event	Successful organizing the annual IT event
4.	Promotion of IT/ ITeS/ Electronics / Knowledge Industry in	Line departments/ authorities are responsible for providing the declared incentives/ exemptions and	Formulation & revision of Policy for provisioning	%age of milestone	---	Study existing related Policies	Drafted incentives for Electronics	Review and revision of the	Review and revision of the Policy

**SECTION 6**  
**Outcome / Impact of activities of department**

S. No	Outcome / Impact	Jointly responsible for influencing this outcome / impact with the following organizations / deptt.s	Success Indicator(s)	Unit	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
	Punjab - To formulate policies for the overall development of the IT/ ITeS/ Electronics/ Knowledge industry	relaxations - Various facilitation Departments like Power, Excise & Taxation, Housing & Urban Development, Revenue, PPCB (Environment), Industry & Commerce, Local Govt. etc	incentives for Electronics/ IT Industry			Interacting with related Industry and obtaining inputs	Hardware and IT Policy later notified under FIIPS-2013.	Policy	
5.	Skill Development and Human Resources for IT enabled services - To run Punjab Skill Training for Employment Potential (P-STEP) in Pb. Govt. colleges to upgrade skill sets of youth of Pb.	Department of Higher Education	Implementation of PSTEP programme through Society for Promotion of IT Industry in Punjab (SPITIP).	%age of milestone	---	---	Society created and registered	To run the training programme P-STEP	To run the training programme P-STEP
6.	Skill Development in ESDM Sector in the State of Punjab	(1) DeitY, MCIT, Government of India (2) Department of Technical Education & Industrial Training (3) Department of School Education (4) Department of Employment Generation & Training (5) NIELIT, Chandigarh centre (6)	MoU will be signed between Society (SPITIP) and DeitY, Gol  MoU will be signed between Society (SPITIP) and Training partners, C-DAC	%age of milestone	---	---	Society created and registered	Run the programme if it is approved for Punjab	Run the programme if it is approved for Punjab

**SECTION 6**  
**Outcome / Impact of activities of department**

S. No	Outcome / Impact	Jointly responsible for influencing this outcome / impact with the following organizations / deptt.s	Success Indicator(s)	Unit	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
		C-DAC Mohali	Mohali and NIELIT, Chandigarh Centre for implementation of the Project						